

Sample Data Form

Date ____/____/____ Offense Date ____/____/____ Referred By _____

Student Name _____ Student Number _____

DOB ____/____/____ Grade _____ Incident Number _____ Enrolled Division No. _____

Enrolled School No. _____ Incident Division No. _____ Incident School No. _____

Parent Contacted _____ Location of Infraction _____

Permanent Change in Placement (Sp. Only) _____ Alt placement _____

Offense 1 _____ 2 _____ 3 _____ Sanction _____ Days _____

LEP _____ Hispanic Y/N _____ Race _____ Sped Code _____ Time _____ Gender _____ Firearm _____ Non Firearm _____

Law Enforcement Notified _____ Victim _____ Ed. Services Provided _____ Charges Filed (Y or N) _____

Special Education Codes: 03-MD; 04-OI; 05-VI; 06-HI; 07-SLD; 08-ED; 09-SLI; 10-OHI; 12-DB; 13-AUT; 14-TBI; 15-504; 16-DD; 19-ID **Time Elements:** 01-During school day; 02-School sponsored event; 03-Non-school sponsored event; 04-In transit **Permanent Change in Placement:** Y or N (do not leave blank)

*Yellow denotes Law Enforcement

*Persistently Dangerous

<p><u>Alcohol</u> AL1 or AC1 Alcohol Use AL1 or AC2 Alcohol Possession AL1 or AC3 Alcohol Sale or Distribution</p> <p><u>Arson/Actual/Attempted</u> AR1 or AS1 Arson Actual AR1 or AS2 Arson Attempted AR1 or AS3 Lighted Firecrackers/ Cherry Bombs/ Stink Bombs/ Contribute to a Damaging Fire</p> <p><u>Assault/Battery</u> *BA1 Assault/Battery/ Firearm or Other Weapon/Staff BA2 Assault/Battery/No Weapon/Staff *BA3 Assault/Battery/Firearm or Other Weapon/Student BA4 Assault/Battery/No Weapon/Student *BA5 Maliciously Wounding without Weapon BA6 Assault/Battery w/o Injury</p> <p><u>Bomb Threat/Terrorist/ Chemical/Biological</u> BB1 or BO1 Bomb Threat BB1 or BO2 Chemical/ Biological Threat BB1 or BO3 Terrorist Threat BO4 Setting off False Fire Alarm</p> <p><u>Inciting a Riot</u> RT1 or RG1 Inciting a riot RT1 or RG2 Attempting to Incite a riot</p>	<p><u>Breaking and Entering/Burglary</u> BR1 or BK1 Burglary/Actual BR1 or BK2 Burglary/Attempted</p> <p><u>Bullying</u> BU1 Bullying BU2 Cyber Bullying</p> <p><u>Disruptive Behavior</u> D1C Disrespect/Walking Away D2C Defiance/Refuses Request D3C Disruptive Demonstrations D4C Possession of Obscene/ Disruptive Literature D5C Classroom/Campus Disruption D6C Obscene/Inappropriate Language/Gestures D8C Minor Insubordination</p> <p><u>Drug Violations</u> D4G. Over the Counter Med\Use D5G. Over the Counter Med/Possession D6G Over the Counter Med Sale/Distribution D15 Possession of Inhalants D16 Use of Inhalants DR1. or DG7 Marijuana Use DR1 or DG8 Marijuana Possession DR1 or DG1 Schedule I & II Use DR1 or DG2 Schedule I & II Poss. *DR4 or DG3 Schedule Sales and Distribution *DR4 or DG9 Marijuana Sale/Distribution DR5 or D10 Other Drug Use/Overdose DR5 or D11 Other Drug Possession/ Paraphernalia Possession DR5 or D12 Other Drug Sale/Distribution DR2 or D1 Substances Represented as Drugs (Look-alikes)</p>	<p>DR1 or D19 Anabolic Steroid Sale/ Distribution DR1 or D20 Anabolic Steroid Use and Possession. DR1 or DG5 Synthetic marijuana-Use or Possession DR4 or DG6 Synthetic Marijuana-Sale or Distribution DR3 Theft or Attempted Theft of Prescription Medication</p> <p><u>Electronic Devices/Inappropriate Use</u> C1M Beepers C2M Cellular Telephones C3M Other Electronic Devices</p> <p><u>Extortion</u> EX1 or ET1 Extortion EX1 or ET2 Attempted Extortion</p> <p><u>Fighting/Conflict</u> FA2. Fighting/No or Minor Injury/Mutual Participation F1T Altercation/confrontation/No Injury</p> <p><u>Gambling</u> G1B. Gambling</p> <p><u>Gang Activity</u> GA1. Gang Activity</p> <p><u>Harassment</u> HR1. Harassment</p> <p><u>Hazing</u> H1Z Hazing</p> <p><u>Homicide</u> *HO1 Homicide vs. Staff/Firearm *HO2 Homicide vs. Student/Firearm *HO3 Homicide vs. Staff/Other Weapon *HO4 Homicide vs. Student/ Other Weapon</p>
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Kidnapping

*K11 Kidnapping

Other Violations

- S1V Inappropriate Personal Property
- S2V Misrepresentation Other Violations
- S3V Other School or Code of Conduct Violation not otherwise included

Robbery/Person/Force or Threat of Force

- *RO1 or RB1 Actual
- *RO1 or RB2 Attempted

Stalking

ST1 Stalking

Sexual Offenses

- SB1 Sexual Battery against Staff
- SB2 Sexual Battery against Student
- SX0 Sexual Harassment
- SX1 Offensive Sexual Touching/Staff
- SX2 Offensive Sexual Touching/Student
- *SX3 Sexual Assault Staff/Rape
- *SX4 Sexual Assault Student/Rape
- *SX5 Attempted Sexual Assault/Staff/Rape
- *SX6 Attempted Sexual Assault/Student/Rape
- SX7 Sexual Offense w/out Force/Lewd Behavior/Indecent Exposure
- *SX8 Aggravated Sexual Battery/Student less than age 15

Technology Use Violations

- T1C Unauthorized Use of Technology or Information
- T2C Causing/Attempting to Cause Damage to Computer/ Hardware, Software/Files
- T3C Violation of Acceptable Use Policy
- T4C Violation of Internet Policy

Threats/Verbal/Physical

- TI1 Threat/Intimidation-Staff/Physical/Verbal
- TI2 Threat/Intimidation-Student/Physical/Verbal

Theft/No Force

- TH1 or TF1 Theft/School Property
- TH1 or TF2 Theft/Staff Property
- TH1 or TF3 Theft/Student Property
- TH1 or TF4 Possession/ Stolen Property
- TH2 or TF6 Attempted Theft or Theft of Motor Vehicle

Tobacco Offenses

- TB1 or TC1 Tobacco Use
- TB1 or TC2 Tobacco Possession
- TB1 or TC3 Tobacco Sale/ Distribution
- TB2 Electronic Cigarettes Possession/Use/Sale/Distribution
- T4B Bringing Tobacco/Paraphernalia to School or School Event

Trespassing

TR1 Trespassing

Vandalism

- VA1 or VN1 Vandalism of School Prop
- VA1 or VN2 Vandalism of Private Prop
- VA1 or VN3 Graffiti

Weapons

- WPO Pneumatic Weapon-BB, Pellet, or Paint Ball Gun
- *WP1 Weapon Handgun/Pistol
- *WP2 Weapon Shotgun/Rifle
- W3P Toy/Look-alike Gun to School/Event
- W1P Possession of Ammunition
- W2P Possession of Chemical Substance
- *WP4 Weapon, Expels a Projectile
- WP5 Knife to School/Event
- *WP6 Possession of Explosive Device/Live Ammunition
- *WP7 Use of Bomb or Explosive Device
- *WP8 Zip Gun/Starter Gun/Flare Gun
- WP9 Other Weapons
- WT1 Taser
- WS1 Stun Gun
- W8P Razor Blades, Box Cutter, knife (less than 3 inches) School/School Event
- W9P Fireworks/Firecrackers/Stink Bombs at School/School Event

Sanction Codes

- 01 In-School Suspension
- 02 Short-Term (1 to 10 days)
- 03 Long-Term (11 to 364 days)
- 04 Expulsion (365 days)
- 05 Special Ed. Weapons and Drugs only (1 to 45 days)
- 06 Special Ed. (VA Supreme Ct.)
- 07 Used with Offense Codes WP1, WP2, WP4, WP6, WP7, WP8, DR1, DR4 (0-364 days)
- 99 No Disciplinary Sanction (0 days)

Racial/Ethnic Codes

- 01 American Indian/Alaska Native
- 02 Asian
- 03 Black or African American
- 05 White
- 06 Native Hawaiian/Other Pacific Islander
- 07 Am. Indian/Alaska Nat, & Asian
- 08 American Indian/Alaska Nat. & Black or African American
- 09 Am. Indian/Alaska Nat. & White
- 10 Am. Indian/Alaska Nat. & Nat. Hawaiian
- 11 Asian & Black or African Am.
- 12 Asian & White
- 13 Asian & Nat. Hawaiian
- 14 Black or African Am. & White
- 15 Black or African Am. & Nat. Hawaiian
- 16 Nat. Hawaiian & White
- 17 Am. Indian/Alas Nat., Asian & Black or African American
- 18 Am. Indian/Alaska Nat., Asian & White
- 19 Am Indian/Alaska Nat. Asian & Nat. Hawaiian
- 20 Asian, Black or African Am. & White
- 21 Asian, Black or African Am. & Nat. Hawaiian
- 22 Black or African Am., White & Nat. Hawaiian
- 23 Black or African Am., Nat. Hawaiian & American Indian/Alaska Native
- 24 White, Black or African Am. & Am. Indian/Alaska Native
- 25 White, Nat. Hawaiian, & Am. Indian /Alaska Native
- 26 White, Nat. Hawaiian, & Asian
- 27 Am. Indian/Alaska Nat., Asian, Black or African Am. & White
- 28 Asian, Black/ African Am., White & Nat. Hawaii
- 29 Black or African Am., White, Nat. Hawaiian Am. Indian/Alaska Native
- 30 White, Nat. Hawaii, Am. Ind./Alaska Nat & Asian
- 31 Nat. Hawaii, Am. Ind./Alaska Native, Asian & Black or African Am.
- 32 Am. Indian/Alaska Nat., Asian, Black or African Am., White & Nat. Hawaiian

Codes Requiring Victim Counts

BA1	HO1	SB1	TF1
BA2	HO2	SB2	TF2
BA3	HO3	ST1	TF3
BA4	HO4	SX0	TF4
BA5	HR1	SX1	TF6
BA6	KI1	SX2	TH1
BU1	RB1	SX3	TH2
BU2	RB2	SX4	TI1
EX1	RO1	SX5	TI2
ET1		SX6	
ET2		SX7	
H1Z		SX8	