### Sample Data Form

<table>
<thead>
<tr>
<th>Section</th>
<th>Codes</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student Name</strong></td>
<td></td>
<td>Student Name</td>
</tr>
<tr>
<td><strong>DOB</strong>/       Grade  Incident Number Enrolled Division No.</td>
<td></td>
<td>Date of Birth/Grade Incident Number Enrolled Division No.</td>
</tr>
<tr>
<td><strong>Inciting a Riot</strong></td>
<td></td>
<td>Inciting a riot</td>
</tr>
<tr>
<td><strong>Arson/Actual/Attempted</strong></td>
<td></td>
<td>Arson/Actual/Attempted</td>
</tr>
<tr>
<td><strong>Assault/Battery</strong></td>
<td></td>
<td>Assault/Battery</td>
</tr>
<tr>
<td><strong>Bomb Threat/Terrorist/Chemical/Biological</strong></td>
<td></td>
<td>Bomb Threat/Terrorist/Chemical/Biological</td>
</tr>
<tr>
<td><strong>Inciting a Riot</strong></td>
<td></td>
<td>Inciting a Riot</td>
</tr>
<tr>
<td><strong>Drug Violations</strong></td>
<td></td>
<td>Drug Violations</td>
</tr>
<tr>
<td><strong>Disruptive Behavior</strong></td>
<td></td>
<td>Disruptive Behavior</td>
</tr>
<tr>
<td><strong>Breaking and Entering/Burglary</strong></td>
<td></td>
<td>Breaking and Entering/Burglary</td>
</tr>
<tr>
<td><strong>Bullying</strong></td>
<td></td>
<td>Bullying</td>
</tr>
<tr>
<td><strong>Electronic Devices/Inappropriate Use</strong></td>
<td></td>
<td>Electronic Devices/Inappropriate Use</td>
</tr>
<tr>
<td><strong>Extortion</strong></td>
<td></td>
<td>Extortion</td>
</tr>
<tr>
<td><strong>Fighting/Conflict</strong></td>
<td></td>
<td>Fighting/Conflict</td>
</tr>
<tr>
<td><strong>Gambling</strong></td>
<td></td>
<td>Gambling</td>
</tr>
<tr>
<td><strong>Gang Activity</strong></td>
<td></td>
<td>Gang Activity</td>
</tr>
<tr>
<td><strong>Harcassment</strong></td>
<td></td>
<td>Harassment</td>
</tr>
<tr>
<td><strong>Hazing</strong></td>
<td></td>
<td>Hazing</td>
</tr>
<tr>
<td><strong>Homicide</strong></td>
<td></td>
<td>Homicide</td>
</tr>
</tbody>
</table>

*Yellow denotes Law Enforcement
*Persistently Dangerous
Kidnapping
*KI1 Kidnapping

Other Violations
S1V Inappropriate Personal Property
S2V Misrepresentation Other Violations
S3V Other School or Code of Conduct Violation not otherwise included

Robbery/Person/Force or Threat of Force
*RO1 or RB1 Actual
*RO1 or RB2 Attempted

Stalking
ST1 Stalking

Sexual Offenses
SB1 Sexual Battery against Staff
SB2 Sexual Battery against Student
SX0 Sexual Harassment
SX1 Offensive Sexual Touching/Staff
SX2 Offensive Sexual Touching/Student
*SX3 Sexual Assault Staff/Rape
*SX4 Sexual Assault Student/Rape
*SX5 Attempted Sexual Assault/Staff/Rape
*SX6 Attempted Sexual Assault/Student/Rape
SX7 Sexual Offense w/out Force/Lewd Behavior/Indecent Exposure
*SX8 Agagravated Sexual Battery/Student less than age 15

Technology Use Violations
T1C Unauthorized Use of Technology or Information
T2C Causing/Attempting to Cause Damage to Computer/Hardware, Software/Files
T3C Violation of Acceptable Use Policy
T4C Violation of Internet Policy

Threats/Verbal/Physical
T1 Threat/Intimidation-Staff/Physical/Verbal
T12 Threat/Intimidation-Student/Physical/Verbal

Threat/No Force
TH1 or TF1 Theft/School Property
TH1 or TF2 Theft/Staff Property
TH1 or TF3 Theft/Student Property
TH1 or TF4 Possession/Stolen Property
TH2 or TF6 Attempted Theft or Theft of Motor Vehicle

Tobacco Offenses
TB1 or TC1 Tobacco Use
TB1 or TC2 Tobacco Possession
TB1 or TC3 Tobacco Sale/Distribution
TB2 Electronic Cigarettes Possession/Use/Sale/Distribution
T4B Bringing Tobacco/Paraphernalia to School or School Event

Trespassing
TR1 Trespassing

Vandalism
VA1 or VN1 Vandalism of School Property
VA1 or VN2 Vandalism of Private Property
VA1 or VN3 Graffiti

Weapons
WP0 Pneumatic Weapon-BB, Pellet, or Paint Ball Gun
*WP1 Weapon Handgun/Pistol
*WP2 Weapon Shotgun/Rifle
W3P Toy/Look-alike Gun to School/Event
W1P Possession of Ammunition
W2P Possession of Chemical Substance
*WP4 Weapon, Expels a Projectile
WP5 Knife to School/Event
*WP6 Possession of Explosive Device/Live Ammunition
*WP7 Use of Bomb or Explosive Device
*WP8 Zip Gun/STARTer Gun/Flare Gun
WP9 Other Weapons
WT1 Taser
WS1 Stun Gun
W8P Razor Blades, Box Cutter, knife (less than 3 inches)
School/School Event
W9P Fireworks/Firecrackers/Stink Bombs at School/School Event

Sanction Codes
01 In-School Suspension
02 Short-Term (1 to 10 days)
03 Long-Term (11 to 364 days)
04 Expulsion (365 days)
05 Special Ed. Weapons and Drugs only (1 to 45 days)
06 Special Ed. (VA Supreme Ct.)
07 Used with Offense Codes WP1, WP2, WP4, WP6, WP7, WP8, DR1, DR4 (0-364 days)
99 No Disciplinary Sanction (0 days)

Racial/Ethnic Codes
01 American Indian/Alaska Native
02 Asian
03 Black or African American
05 White
06 Native Hawaiian/Other Pacific Islander
07 Am. Indian/Alaska Nat. & Asian
08 American Indian/Alaska Nat. & Black or African American
09 Am. Indian/Alaska Nat. & White
10 Am. Indian/Alaska Nat. & Nat. Hawaiian
11 Asian & Black or African Am.
12 Asian & White
13 Asian & Nat. Hawaiian
14 Black or African Am. & White
15 Black or African Am. & Nat. Hawaiian
16 Nat. Hawaiian & White
17 Am. Indian/Alas Nat., Asian & Black or African American
18 Am. Indian/Alaska Nat., Asian & White
19 Am Indian/Alaska Nat. Asian & Nat. Hawaiian
20 Asian, Black or African Am. & White
21 Asian, Black or African Am. & Nat. Hawaiian
22 Black or African Am., White & Nat. Hawaiian
23 Black or African Am., Nat. Hawaiian & American Indian/Alaska Native
24 White, Black or African Am. & Am. Indian/Alaska Native
25 White, Nat. Hawaiian, & Am. Indian /Alaska Native
26 White, Nat. Hawaiian, & Asian
27 Am. Indian/Alaska Nat., Asian, Black or African Am. & White
28 Asian, Black/ African Am., White & Nat. Hawaiian
29 Black or African Am., White, Nat. Hawaiian Am. Indian/Alaska Native
30 White, Nat. Hawaiian, Am. Ind./Alaska Nat & . Asian
31 Nat. Hawaii, Am. Ind./Alaska Native, Asian & Black or African Am.
32 Am. Indian/Alaska Nat., Asian, Black or African Am., White & Nat. Hawaiian

Codes Requiring Victim Counts
BA1 HO1 SB1 TF1
BA2 HO2 SB2 TF2
BA3 HO3 ST1 TF3
BA4 HO4 SX0 TF4
BA5 HR1 SX1 TF6
BA6 KI1 SX2 TH1
BU1 RB1 SX3 TH2
BU2 RB2 SX4 TI1
EX1 RO1 SX5 TI2
ET1 SX6
ET2 SX7
H1Z SX8

09/2017