

Data Elements for SOL Substitute Test Collection 2017-2018

Revised 06/13/2018						
Position on File Layout	Data Element Name	Definition	Format	Max Length	Codes	Edits
2	State Testing Identifier	Unique 10-digit number that stays with the student throughout his or her K-12 career. This number is assigned by STI Management.	N	10		The State Testing Id must be a unique 10-digit number.
3	Serving School/Center Code	Four-digit state-assigned School number that identifies the school, center, program, or placement that provides services to the student.	N	4	Valid school code from list of Virginia school numbers by division.	Must be a valid institution within the Division; must be numeric.
4	UIN	Unique alpha/numeric "number" assigned to each assessment by the testing company.	A/N	25		The UIN cannot be duplicated from previous submissions, unless using the "replace" function. The UIN cannot be duplicated in a current file.
5	Subject Code	Code indicating the type of SOL test not being taken.	N	3	Valid subject code from the list of SOL test codes.	Must be a valid subject code; must be numeric. Must be a valid subject code/substitute test code combination.
6	Substitute Test Type Code	Code indicating the substitute test being taken instead of the SOL.	N	9	Valid substitute test type from the list of substitute test codes.	Must be a valid substitute test code; must be numeric. Must be a valid subject code/substitute test code combination.
7	Substitute Test Score	Alpha-numeric score achieved on the substitute test. The score values can be found here: http://www.doe.virginia.gov/testing/substitute_tests/substitute_tests_verified_credit.pdf	A/N	5		