

Substitute Test Results - Layout for Tab-Delimited File

2017 - 2018

6/27/2018

Header Records (must include all records exactly as indicated)

SenderID=<3-digit Division Number of division submitting file (leading zero must be included, i.e. 001)>

CreateDate=<current date in mm/dd/yyyy format>

CreateTime=<current time in hh:mm:ss format>

EMAIL=<sender's e-mail address>

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DATATYPE=SOL_SUB_TEST

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"A" Record - Fixed Length			
Field Length	Field Name	Contents	Required
1	Record Type	Constant=A	Y
4	Beginning School Year	Four-digit year for beginning of school	Y
3	Division Number	Leading zero(s) must be included, i.e 005	Y
1	Add/Replace Code	A = Add to existing R= Replace existing	Y
"B" Record – tab delimited (7 columns)			
Field Length	Field Name	Contents	Required
1	Record Type	Constant=B	Y
10	State Testing Identifier	State Testing ID as assigned through STI	Y
4	School/Center Code	Selection from list of Virginia school numbers	Y
25	UIN	Unique alpha/numeric "number" assigned to each assessment by the testing company	Y
3	Subject Code	Code indicating the type of SOL test not being taken	Y
9	Substitute Test Type Code	Code indicating the substitute test being taken instead of the SOL	Y
5	Substitute Test Score	Alpha-numeric score achieved on the substitute test	Y
Trailer Record			
RecordCount=<number of A and B records included in this file>			