

First Mondays

Monthly Notes for Virginia's Adult Education Providers

August 1, 2016

Calendar

ISAEP Conference
Richmond Marriott Short Pump
August 9
Glen Allen, VA

Program Managers Meeting
Embassy Suites
October 4-5
Richmond, VA

VA OCTAE

Effective July 25, the Office of Adult Education and Literacy was merged into the Office of Career and Technical Education. This move maintains the priority work underway for adults in the Commonwealth while increasing our capacity to connect those adults to workforce skills programming. The new Office group is titled the Office of Career, Technical, and Adult Education. Lolita Hall is the Director for these programs.

If you have questions or need additional information, please contact Lolita B. Hall, Director, Office of Career, Technical, and Adult Education at CTE@doe.virginia.gov or 804-225-2051.



The Virginia Learning Center

By Maurice Oliver, VALRC

The Virginia Learning Center is now the official learning management system of the Commonwealth of Virginia. Virginia Learning Center, VLC, replaces Knowledge Center. Because VLC is also a Meridian® Knowledge Solutions product, the transition

GED® Stats

January 1 – August 1, 2016

Test takers – 5,978

Completers – 3,482

Passers – 2,685

State Pass Rate – 78%

National Pass Rate – 78%

to VLC, a customized, upgraded Meridian learning management system, promises to be seamless.

VLC is state-supported and state-funded, making its adoption by the Virginia Adult Learning Resource Center (VALRC) a fiscally responsible decision. In addition, its robust features make it among the best choices in learning management software. VALRC will, as with Knowledge Center, use VLC to create and manage professional learning opportunities including webinars, face-to-face trainings led by an instructor, and both facilitated and non-facilitated (self-paced) online trainings.

VLC will work with popular web browsers. Future updates may include a mobile app so that you can enroll in courses and participate in online learning using your phone or tablet. You will log in to your VLC account to enroll in courses, check and print your transcript, print certificates, and run reports in the improved environment; your login and password information and transcript will migrate from Knowledge Center. If you forget your login or password, you can receive automatic, emailed assistance at any time provided your correct email is included in your profile and your email preferences are set correctly.

The new interface is sleek and more intuitive! What you will see after logging in is customized according to your role. On the landing page, you will find “portlets” which offer a dashboard of recent items. It includes a link so that you can see all other events. Re-starting an online course is as simple as clicking resume. This portlet also allows you to see required training, recurring assignments, training that is due soon, and training that is overdue. Other user portlets are Recent Announcements, Enhanced FAQs, and My Completed Training. Managers will be able to see a dashboard of their team members. “My Team” gives managers a dashboard view of the status of their team’s certification as well as any pending items. Instructors will easily be able to see Instructor Tools for courses they are facilitating, items that need grading

(from the enhanced curriculum builder), and an improved schedule and calendar view of courses they are teaching. End users will be able to see an overview of needed re-certifications and the status of trainings.

The dropdown menus are gone, and Learning Center has been replaced with Training Catalog, which contains familiar and new search tools, including the ability to search by category and content type.

If you'd like a sneak peak, click [here](#) for a brief, fun introduction to the Virginia Learning Center. The course requires audio. (You will be prompted to log in after clicking.)

Virginia Board of Workforce Development Policy Update

On June 23, 2016, the Virginia Board of Workforce Development approved Policy 200-02 governing the establishment and membership of local workforce development boards (LWDBs). The policy, effective, July 1, 2016, replaces Policy 15-01, which previously provided guidance for the establishment and membership of LWDBs. Approval of Policy 200-02 also ensures state board compliance with the federal mandate governing LWDB membership, outlined in Section 107 of Title I of the Workforce Innovation and Opportunity Act (WIOA).

A requirement of Policy 200-02 is that each LWDB include “at least one regional adult education program manager that directly administers WIOA Title II Adult Education and Family Literacy (AEFLA) activities locally.” Because there is more than one regional adult education program in each of the 15 local workforce development regions across the state, with the exception of the Alexandria-Arlington Regional Workforce Council, Policy 200-02 recommends “that the regional adult education program managers [within a local workforce development region] serve alternating terms” if all regional adult education program managers within a local workforce development region have not been appointed to serve on the LWDB.

OAEL

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Please visit the [OAEL website](#) for more information about adult education and literacy in Virginia and for news and updates throughout the month.

For more information about the LWDB mandate in WIOA, see Section 107 of [WIOA](#).

For more information about Policy 200-02, go to the elevatevirginia.org [website](#), click on “Virginia Board of Workforce Development,” select “Meetings,” and then click “Agenda” for the June 23, 2016 meeting. Policy 200-02 is Item H under “WIOA Committee (Item 3).”

Money Matters

One-Stop Activity reports for 2015-2016 are due by September 16, 2016. These reports should reflect the fiscal contributions made by adult education programs to support the activities of local One-Stops that are allowed under the terms of each grant awarded by OAEL.

Award notifications for AEFLA, C&I (if requested), GAE, SLCA, and IELCE funding for 2016-2017 will be mailed to superintendents, community college and university presidents, directors, and regional program managers this week. A letter containing budget summaries, the calendar of financial reporting due dates, and, if applicable, a request for revisions will follow for federal grant sub-recipients. Please do not attempt to disperse funds in OMEGA until you receive a budget summary for those grants. A single budget transfer request may be submitted for the original disbursement of funds in OMEGA.

PluggedInVA grant notifications should be received in August. If your grant award is less than your request, a revised budget must be submitted to OAEL.

Race to GED grants are still being reviewed.

Race to GED and PluggedInVA funds originate from Lottery funds. Funds will not be loaded into OMEGA until January, 2017.

Finance forms for 2016-2017 have been updated and are now available on DOE’s website on the [Grants & Funding](#) page.