

**INDUSTRY CREDENTIALS FOR TEACHERS
SEEKING AN INITIAL LICENSE WITH ENDORSEMENT(S) IN
AN AREA OF CAREER AND TECHNICAL EDUCATION**

FREQUENTLY ASKED QUESTIONS AND ANSWERS

- Q1. Do I have to meet the industry credential requirement for licensure if I already hold an active Virginia teaching license with an endorsement in career and technical education, such as Marketing Education?**
- A1. The requirement is for teachers applying for initial licensure in Virginia on or after July 1, 2014. Since you have a Virginia teaching license that was issued before July 1, 2014, this licensure requirement does not apply to you.**
- Q2. Is there an option for a teacher seeking an initial Virginia license with an endorsement in an area of career and technical education who has not earned an industry credential in the area in which he/she seeks endorsement but has been offered employment by a Virginia public school division?**
- A2. Yes, the employing Virginia school division may request the Board of Education to issue a provisional (three-year nonrenewable) CTE teacher license. This provision will allow time for the CTE teacher to earn a Board-approved industry credential in the area of endorsement.**
- Q3. Is the approved list for teachers seeking an initial license the same as the Board-approved list for Virginia public high school students?**
- A3. No, the list of industry credentialing examinations for teachers seeking initial licensure with an endorsement in an area of career and technical education is not the exact same list as that approved for Virginia public high school students. For test validity and security reasons, not all issuing organizations allow teachers to take the student examinations.**
- Q4. Where can I learn more about the industry credentialing examinations and where they are administered?**
- A4. Information on all approved industry credentials for teachers seeking initial licensure with an endorsement in an area of career and technical education is linked to the [Virginia Department of Education Web site](#). By clicking on each industry credential in the chart, you may obtain additional testing information such as contacts for the issuing organization, examination cost, testing methods—online or paper/pencil, number of test items, testing accommodations, pre-test availability, and location(s) for taking the test.**
- Q5. How often is the list of industry credentials updated for teachers seeking initial licensure with an endorsement in an area of CTE?**
- A5. The Virginia Department of Education updates the teacher-eligible list annually (early spring) after the student list of industry, professional, trade association certification examinations and occupational competency assessments has been reviewed and approved by the Virginia Board of Education.**

The update may consist of technical changes to the credential names, additions of new credentials, and deletions of outdated credentials. Industry, professional, and trade association certifications are continually being revised or discontinued to stay current with technology and new techniques. These changes may be such that individual certifications are no longer available, no longer meet the Board of Education’s criteria for diploma seals or student-selected verified credit, or require additional criteria such as work experience beyond high school.

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- Q6.** How do I show proof of passing a Virginia Board of Education-approved industry credentialing examination for initial licensure?
- A6.** Upon successful completion of the industry certification examination, a certificate or other written documentation is provided by the issuing organization directly to the test taker. This certificate or documentation must be included in the [Application for Virginia License](#). Additional information to assist teachers seeking initial licensure with an endorsement in the area of career and technical education can be accessed in [Superintendent's Memorandum #113-14](#), dated April 25, 2014.