

# 2015 VACTEA Annual Conference

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## Career and Technical Education Update

Virginia Department of Education  
Office of Career and Technical Education

Williamsburg, Virginia  
October 15, 2015

# 2015 VACTEA Annual Conference



**CTE State Performance Data**  
**Across-the-Board-Initiatives**  
**Program, Career Cluster Updates**  
**CTE Program Monitoring**  
**CTE Data Management**  
**CTE Program Funding**  
**Credentialing Scenarios**

GLOBAL  
COMPETITIVENESS  
STUDENT  
SUCCESS  
LEADING CHANGE  
CAREER  
READINESS  
COLLEGE &  
TECHNICAL KNOWLEDGE  
ECONOMIC VITALITY  
LEADERSHIP  
TRANSFORMING EXPECTATIONS  
HIGH-DEMAND  
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# VDOE Communications



- **Superintendent's Memos**

Supts. Memos are disseminated every Friday

<http://www.doe.virginia.gov/administrators/index.shtml>

- **CTE Directors' Memos**

Directors Memos are disseminated to address critical topics

[http://www.doe.virginia.gov/instruction/career\\_technical/cte\\_resources/index.shtml](http://www.doe.virginia.gov/instruction/career_technical/cte_resources/index.shtml)

- **Professional Development Video Series**

Technical assistance information for CTE administrator/Implementation

[http://www.doe.virginia.gov/instruction/career\\_technical/professional\\_development/index.shtml](http://www.doe.virginia.gov/instruction/career_technical/professional_development/index.shtml)



# Enrollment Trends by Career Cluster - Unduplicated



Career Clusters	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Agriculture, Food & Natural Resources	11,768	11,597	11,829	11,076	11,571	11,512
Architecture and Construction	9,884	9,817	9,515	8,978	9,104	9,590
Arts, Audio-Video Technology and Communication	8,754	10,491	10,863	11,461	10,924	13,824
Business, Management and Administration	45,830	45,168	42,575	39,746	37,386	30,824
Education and Training	10,419	8,877	10,579	12,731	7,776	7,043
Finance	4,645	5,627	4,259	13,378	31,345	34,008
Government and Public Administration	9,940	11,291	11,667	12,317	12,922	12,437
Health Science	6,968	6,967	6,962	7,494	9,388	11,904

GLOBAL COMPETITIVENESS  
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# Enrollment Trends by Career Cluster - Unduplicated (cont.)



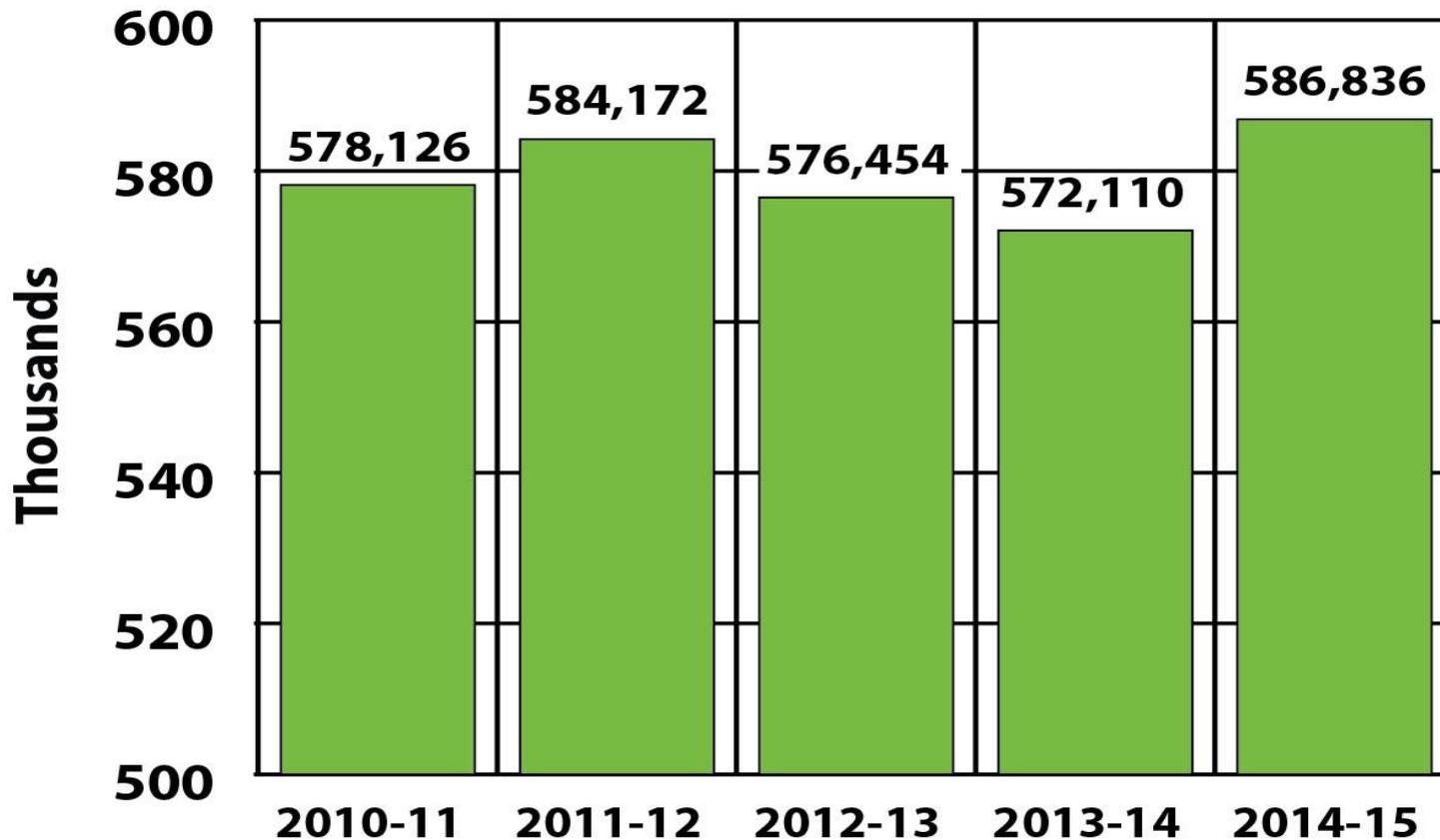
Career Clusters	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Hospitality and Tourism	15,635	16,880	18,459	19,116	18,007	16,792
Human Services	34,568	34,094	36,572	39,941	38,379	31,556
Information Technology	32,731	30,775	29,692	31,471	29,686	27,511
Law, Public Safety and Security	3,403	3,621	3,624	4,164	4,454	5,394
Manufacturing	3,967	3,682	4,354	4,711	5,203	4,866
Marketing Sales and Service	18,958	18,910	16,813	16,928	16,338	14,426
Science, Technology, Engineering and Mathematics	35,607	37,361	38,245	36,817	36,691	44,366
Transportation, Distribution, and Logistics	7,387	7,426	6,947	6,740	5,801	4,904
<b>TOTAL</b>	<b>260,464</b>	<b>262,584</b>	<b>262,955</b>	<b>277,069</b>	<b>284,975</b>	<b>280,957</b>

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# Enrollment Trends (Duplicated)



## CTE Enrollment Trends - Duplicated



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# CTE Student Enrollment Trends by Program Area - Unduplicated



Program Area	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Agricultural Education	31,848	32,810	32,361	32,586	33,310	32,290	33,085
Business & Information Technology	177,522	180,873	171,158	169,592	172,072	191,530	205,899
Career Connections	18,507	17,059	20,736	22,970	17,312	11,400	18,960
Family and Consumer Sciences	136,087	130,041	128,374	128,755	125,960	119,324	111,989
Health and Medical Sciences	10,741	11,303	11,881	11,962	12,024	14,069	15,249
Marketing	34,196	33,459	35,085	35,834	35,961	33,782	31,103
Military Science	12,047	13,879	15,546	17,776	18,542	19,675	19,830
Technology Education	128,293	122,982	123,645	125,745	123,109	118,135	114,815
Trade and Industrial Education	39,059	39,002	39,340	38,952	38,164	35,221	35,906

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STUDENT SUCCESS ENTREPRENEURSHIP ECONOMIC REINVESTMENT TRANSFORMING EXPECTATIONS

# CTE Teachers by Program Area



Program Area	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Agricultural Education	320	325	323	350	358
Business & Information Technology	1333	1313	1324	1826	2239
Career Connections	210	297	281	292	417
Family and Consumer Sciences	957	924	942	984	1072
Health and Medical Sciences	264	244	255	318	398
Marketing	460	470	494	470	450
Military Science	226	235	250	255	254
Technology Education	923	924	938	973	987
Trade and Industrial Education	840	816	780	773	895

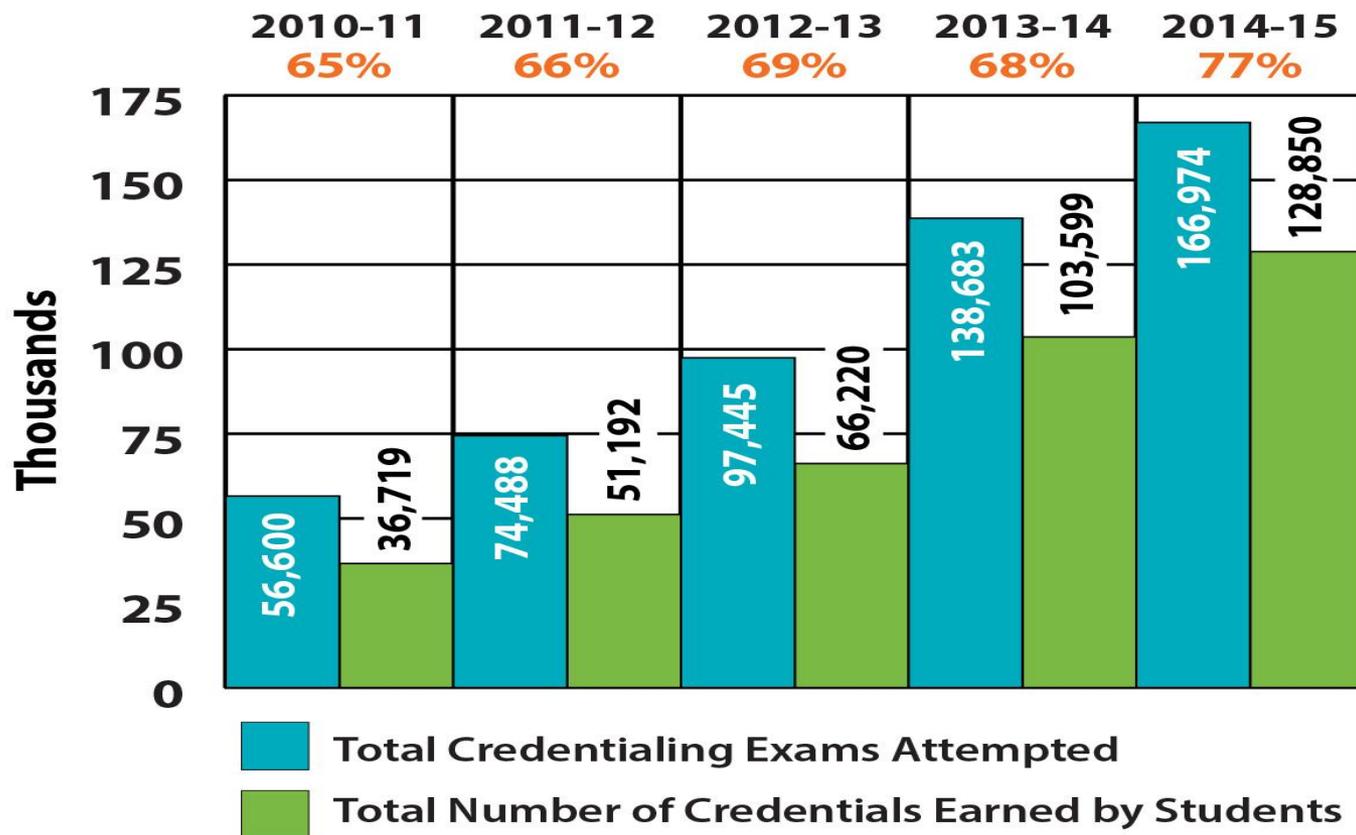
Note: 131 of the 3,091 NBCT in Virginia hold a CTE endorsement.

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# Virginia's Credentialing Initiative



## Pass Rates of Exams Attempted vs Earned

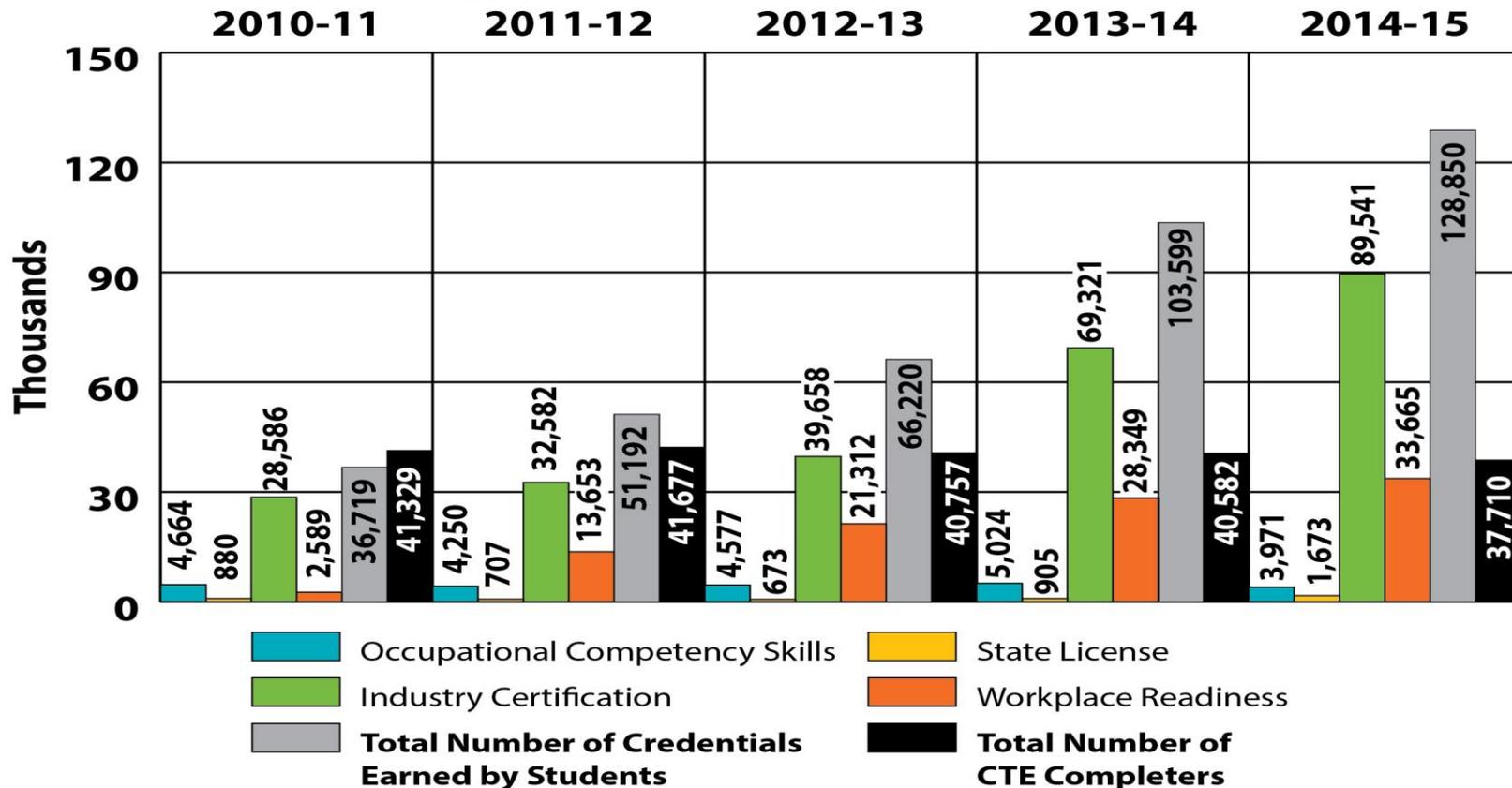


GLOBAL COMPETITIVENESS  
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# Virginia's Credentialing Initiative Trends



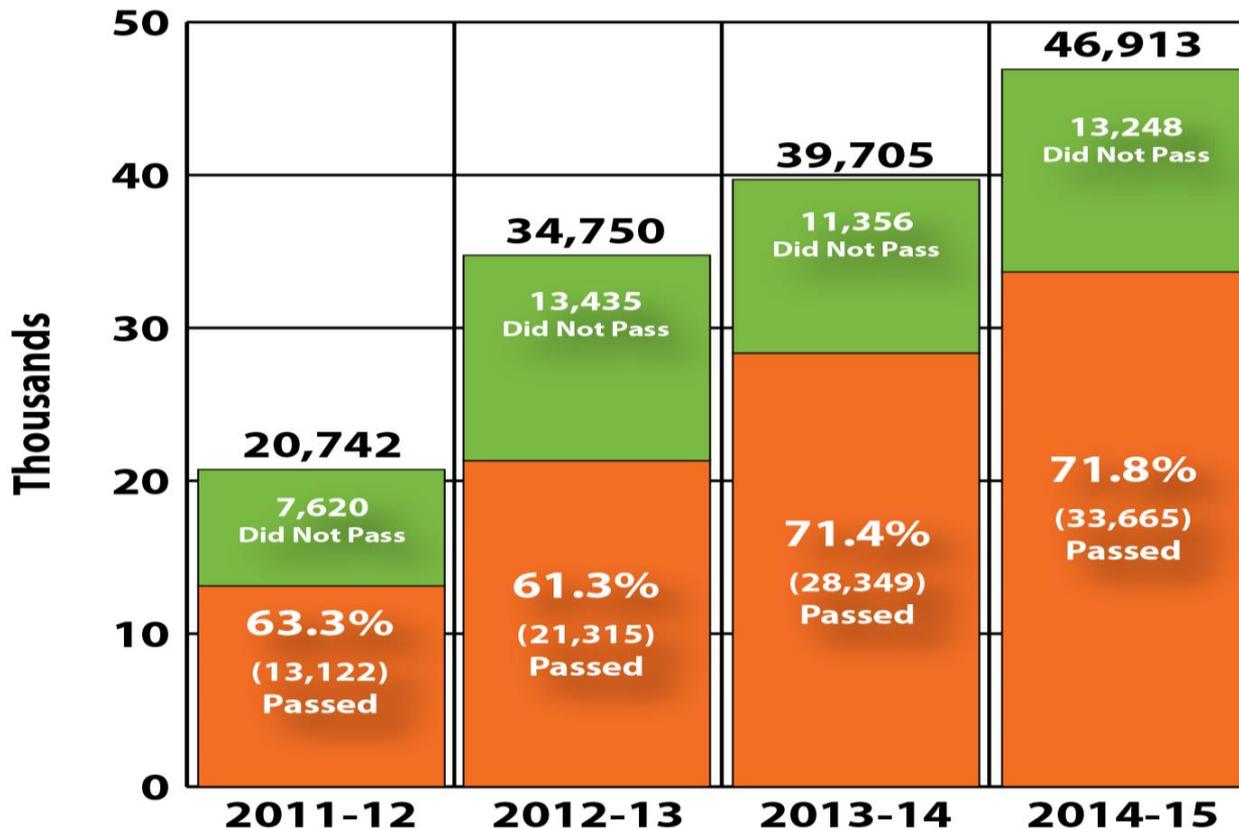
## Virginia's Credentialing Initiative



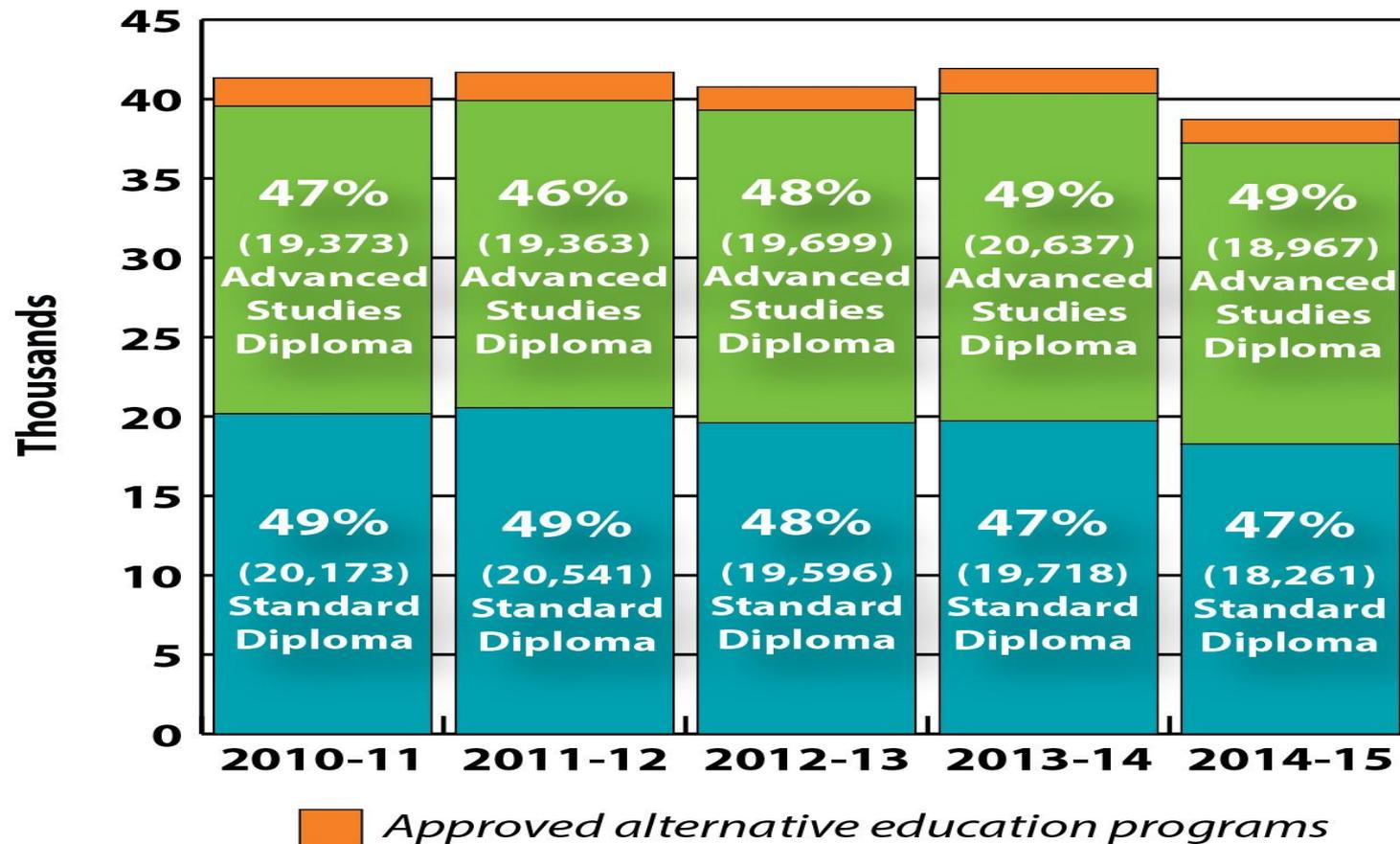
# Workplace Readiness Skills for the Commonwealth Examination



GLOBAL COMPETITIVENESS  
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# Completers Graduated with Standard and Advanced Studies Diplomas



GLOBAL COMPETITIVENESS  
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# Weldon Cooper – UVA CTE Completer Follow-up Survey



## 2014 Graduates One Year Later

**73%** Enrolled in Post Secondary Schools

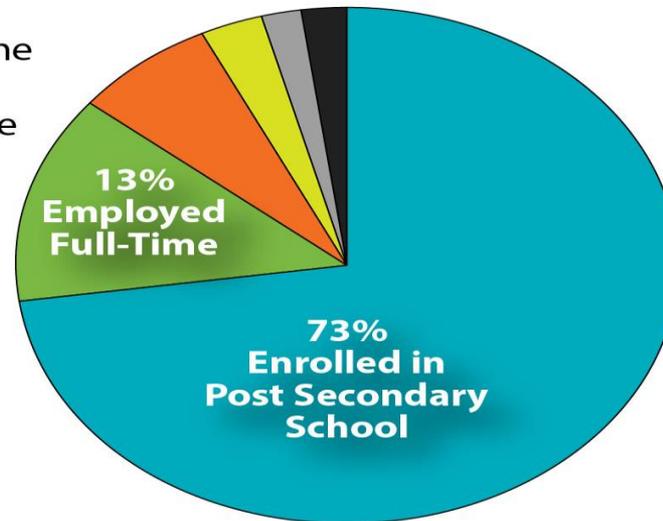
**13%** Employed Full-Time

**7%** Employed Part-Time

**3%** Military Service

**2%** Out of Labor Force

**2%** Unemployed



GLOBAL  
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# Graduation Requirements for a Standard Diploma



	Discipline Area	Standard Units of Credit Required	Verified Credits Required
	English	4	2
	Mathematics <sup>1</sup>	3	1
	Laboratory Science <sup>2,6</sup>	3	1
	History and Social Sciences <sup>3,6</sup>	3	1
	Health and Physical Education	2	
	Foreign Language, Fine Arts or Career and Technical Education <sup>7</sup>	2	
	Economics and Personal Finance	1	
	Electives <sup>4</sup>	4	
	Student Selected Test <sup>5</sup>		1
	Career and Technical Education Credential <sup>8</sup>		
	Total <sup>9</sup>	22	6

Source: <http://law.lis.virginia.gov/admincode/title8/agency20/chapter131/section50/>

# Industry Credentialing Scenario 1



## Economics and Personal Finance (EPF) - **Graduation Requirement for all Students**

- **Course Selection:**
  - Economics and Personal Finance 6120 (36 weeks)
- **Industry Credentialing Exam:**
  - W!SE Financial Literacy, or
  - Workplace Readiness Skills for the Commonwealth Examination
- **Students Earned:**
  - Industry Credential for the Standard Diploma graduation requirement - Yes
  - Program Sequence - No
  - Eligible for one student-selected verified credit- No  
(EPF course not part of a CTE concentration)

# Industry Credentialing Scenario 2



## Economics and Personal Finance (EPF) - **Graduation Requirement for all Students**

- **Course Selections:**
  - Personal Finance 6121 (18 weeks) and Economics 2801 (18 weeks)
- **Industry Credentialing Exam:**
  - W!SE Financial Literacy, or
  - Workplace Readiness Skills for the Commonwealth Examination
- **Student Earned:**
  - Industry Credential for the Standard Diploma graduation requirement - Yes
  - Program Sequence - No
  - Eligible for one student-selected verified credit- No  
(EPF course not part of a CTE concentration)

# Industry Credentialing Scenario 3



## Economics and Personal Finance (EPF) - Graduation Requirement for all students

- **Course Selection:**
  - Virtual Virginia Economics and Personal Finance (6120)
- **Industry Credentialing Exam:**
  - W!SE Financial Literacy
- **Student Earned:**
  - Industry Credential for the Standard Diploma graduation requirement - Yes
  - Program Sequence - No
  - Eligible for one student-selected verified credit- No (EPF course not part of a CTE concentration)

# Industry Credentialing Scenario 4



## Economics and Personal Finance (EPF) - **Graduation Requirement for all Students**

- **Course Selections**

Personal Living and Finance - Mathematics 3120 (36 weeks) for students with an IEP and/or 504 Plan (Supts. Memo 011-14)

- **Industry Credentialing Exam:**

- Workplace Readiness Skills for the Commonwealth Examination

- **Student Earned:**

- Industry Credential for the Standard Diploma graduation requirement - Yes
- Program Sequence - No
- Eligible for one student-selected verified credit- No

(EPF course not part of a CTE concentration)

# Industry Credentialing Scenario 5



## Students Pursuing - **Standard Diploma**

- **CTE Sequence:**
  - Design, Multimedia, and Web Technologies (6630/36 weeks)
  - Design, Multimedia, and Web Technologies, Advanced (6631/36 weeks)
- **Industry Credentialing Exam:**
  - Interactive Media Assessment (NOCTI), or
  - Apple Certified Pro Examination
- **Students Earned:**
  - Industry Credential for the Standard Diploma graduation requirement - Yes
  - Program Sequence - Yes
  - **Eligible for one student-selected verified credit - Yes**

# Industry Credentialing Scenario 6



## Student Pursuing - **Standard Diploma**

- **CTE Sequence:**
  - Medical Assistant I (8345/36 weeks)
  - Medical Assistant II (8346/36 weeks)
- **Industry Credentialing Exam:**
  - Certified Clinical Medical Assistant—CCMA, or
  - Workplace Readiness Skills for the Commonwealth
- **Students Earned:**
  - Industry Credential for the Standard Diploma graduation requirement - Yes
  - Program Sequence- Yes
  - **Eligible for one student-selected verified credit - Yes**

# Industry Credentialing Scenario 7



## Student Pursuing a Standard Diploma – **Earning two verified credits**

- **CTE Sequence:**
  - Physical/Occupational Therapy I (8365/36 weeks)
  - Physical/Occupational Therapy II (8366/36 weeks)
  - Medical Assistant I (8345/36 weeks)
  - Medical Assistant II (8346/36 weeks)
- **Industry Credentialing Exam:**
  - Certified Physical Therapy Aide (CPTA) Examination,
  - Certified Clinical Medical Assistant Examination, and
  - Workplace Readiness Skills for the Commonwealth (supporting credential)
- **Students Earned:**
  - Industry Credential for the Standard Diploma graduation requirement - Yes
  - Program Sequence- Yes
  - **Eligible for one student-selected verified credit AND one verified credit for either Science or History Social Science – Yes**

# Industry Credentialing Scenario 8



## Student Pursuing - **Advanced Studies Diploma**

- **CTE Sequence:**
  - Medical Assistant I (8345/36 weeks)
  - Medical Assistant II (8346/36 weeks)
- **Industry Credentialing Exam:**
  - Workplace Readiness Skills for the Commonwealth, or
  - Certified Clinical Medical Assistant—CCMA
- **Students Earned:**
  - Industry Credential for the standard diploma graduation requirement- Yes; however, **NOT required for an Advanced Studies Diploma**
  - Program Sequence- Yes
  - Eligible for one student-selected verified credit ONLY - *The second verified credit option (for science or history) does not apply to the Advanced Studies Diploma.*

# Industry Credentialing Scenario 9



## Student Pursuing - **Standard Diploma**

- **CTE Sequence:**
  - Air Force Military Science I (AF7913/36 weeks)
  - Air Force Military Science II (AF7916/36 weeks)
- **Industry Credentialing Exam:**
  - Armed Services Vocational Aptitude Battery (ASVAB) (**Armed Forces Qualification Test Score**), CTE Director Memo 075-14
- **Students Earned:**
  - Industry Credential for the Standard Diploma graduation requirement - Yes
  - Program Sequence - Yes
  - **Eligible for one student-selected verified credit - Yes**

# Agriculture, Food & Natural Resources Cluster



## A Strategic Review of Agricultural Education

### Preparing Students for Successful Transition to College and Careers The Changing Face of Virginia Agriculture



- The Virginia Department of Education and Virginia Department of Agriculture and Consumer Services conducted stakeholders meetings comprised of:
  - Agriculture Business and Industry Representatives
  - Educator Representatives
  - Other Stakeholders and Public Policy Representatives
- Purpose: Review Agricultural Education secondary courses in the context of current and future workforce needs and make strategic decisions regarding Virginia's program offerings.
- [National Standards](#) for Agriculture, Food and Natural Resources, revised 2015
  - ✓ Aligned with Virginia's pathways: Agribusiness Systems, Animal Science, Environmental Service Systems, Food Products and Processing, Natural Resource Systems, Plant Systems, Power, Structural and Technical Systems.

# Trends in Agriculture

- Productivity will increase and employment on the land will decrease
- Agriculture science and technology will drive increases in productivity
  - Genetically modified organisms, soil conservation, pest/nutrient management, and technology
- World population, affluence, and international trade will continue to grow
- Agriculture Business will continue to become more complex
- Agri-tourism will increase
- Demand for fresh, local, and organic food will grow

# Information Technology Cluster



- Changes in funding procedures for Microsoft IT Academy
  - [Supts. Memo #190-15](#)  
(Superseded by CTE Directors' E-mail on October 5, 2015)
  - School divisions may “opt out” of the individual purchasing model and return to the “group purchasing model”
  - Gmetrix Trainings and Webinars
- Cyber Security
  - White Paper
  - Cyber Security course development meetings in November and March
  - TechTober—Microsoft Certifications Contest
  - Partnership with Cyber Innovation Center (CIC)

# Finance Cluster



- Curriculum Revision for Economics and Personal Finance 6120 and Personal Finance 6121 (new name for 6121)
- 2014-2015 Success of Implementation
  - [WISE](#)—38 Virginia Schools in Top 100 list
    - **61,167 students tested; 50,731 passed; pass rate = 82.94%**
    - **539 teachers tested; 478 passed; pass rate = 88.68%**
    - New capabilities—automatic certificate and class roster generation
  - National Recognitions
    - Virginia is one of seven states to receive an “A” in a national study of state efforts to produce financially literate high school graduates
  - National FBLA-PBL first-place winner in Personal Finance competition, second and fifth in Economics.

# College Level Examination Program (CLEP) Initiative



- 2014-2015: 70 schools participated in the CLEP pilot for Business Law and Accounting
- 2015-2016: CLEP initiative – Business Management and Administration Cluster
  - Business Law (6131, 6132)
  - Finance Cluster
  - Accounting (6320, 6321)
- 2016-2017: Information Technology Cluster
  - Computer Information Systems

# Southern Region Education Board (SREB)



## 2015 Counseling for Careers Workshops

- November 18 - Culpeper County – Eastern View High School
- November 20 - Botetourt County – Greenfield Education and Training Center
- December 8 - Cumberland County – Luther P. Jackson Education Center
- December 10 - Williamsburg/James City County – Warhill High School

# Human Services Cluster



- **New Course – Food Science and Dietetics**
  - **Implementation 2016-2017**
  - **Food Science Credential**
  - **Completer Sequence**
    - **Nutrition and Wellness**
    - **Culinary Arts**

# Creating Excellence Recognition Program



## Awards

- 1. Advisory Committee**
- 2. Business and Industry Partnership**
- 3. Program**

## Dates

- March 18, 2016 – Applications due to VDOE**
- April 7, 2016 – Judging Panel**
- May 2, 2016 – VDOE notifies regional award recipients**
- June 9, 2016 – Awards Luncheon**

# New Teacher Institute

**Date:** July 11 – 15, 2016

**Location:** Richmond, Virginia

**Licensure:** The New Teacher Institute satisfies the Curriculum and Instructional Procedures professional studies requirement for teacher licensure.

**Course:** University of Virginia, PSED 6503-Effective Teaching Strategies



# EDUCATORS RISING

VIRGINIA



Learning that works for Virginia

CTE™

- [Future Educators Association \(FEA\) Rebranding, Supts. Memo #196-15](#)
- [State conference hosted by volunteer school divisions: Supts. Memo #248-15](#)
  - 2016 Virginia Beach City Public Schools
    - ✓ March 12, 2016, Floyd E. Kellam High School
  - 2017 Manassas City Public Schools
  - 2018 Prince William County Public Schools

# Health Science Cluster



## Virginia Board of Health Regulatory Standards

- Virginia Board of Nursing
  - Licensed Practical Nursing, [Supts. Memo #319-13](#) and [Supts. Memo #242-15](#)
  - NCLEX Exam
  - Nurse Aide, [Supts. Memo #221-15](#)
  - NNAAP and Pearson VUE
- Virginia Board of Dentistry
  - Dental Assistants
  - Dental Assisting National Board Credential
- Virginia Board of Pharmacy
  - Pharmacy Technicians
  - Virginia Pharmacy Exam- National Board Exam
- Virginia Board of Medicine
  - Surgical Technicians
  - NCCT Surgical Tech Exam

# Health Science Cluster



## Virginia Department of Health Regulatory Standards

<http://www.vdh.virginia.gov/oems/>

- Emergency Medical Technician I,II, III, [Supts. Memo #165-14](#)
- Emergency Medical Responder
- Exam:
  - Emergency Medical Telecommunications, [Supts. Memo #121-15](#)
  - Emergency Telecommunication Certification (NAED)

# Health Science Cluster



## Regulatory Agencies and Instructor Standards (Implementation Tips)

- APG alert box
- Regulations program requirements
- Submission of information to the Office of Teacher Licensure
- Allied health endorsement non-clinical track
- New Health and Medical Science credentials (e.g., Sports Medicine, Emergency Telecommunications, Patient Care Technician)

# Hospitality & Tourism Cluster

## 2016-2017 Curriculum Revisions and Course Changes

- Eliminate Advanced Travel and Tourism (8167) and Advanced Hotel Marketing (8162) and replace with new courses:
  - Travel and Tourism Marketing and Sales (8169)
  - Hotel Management and Operations (8159)

# Marketing Cluster College Level Examination Program (CLEP) Initiative



## 2015-2016 Implementation

- Aligned curriculum for [Marketing Management](#) course (8132) to prepare students for Principles of Marketing CLEP examination
- CLEP vouchers may be purchased directly from College Board using approved CTE credentialing funding.

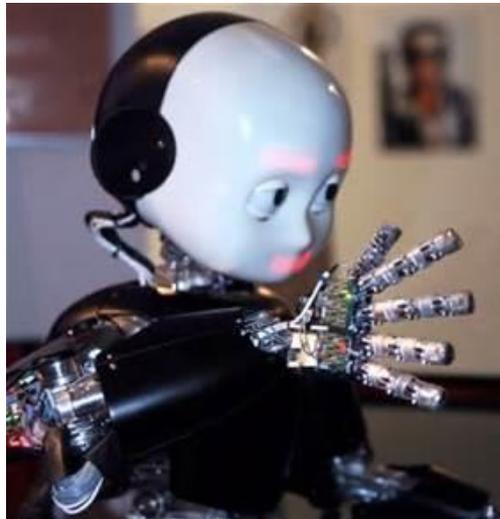
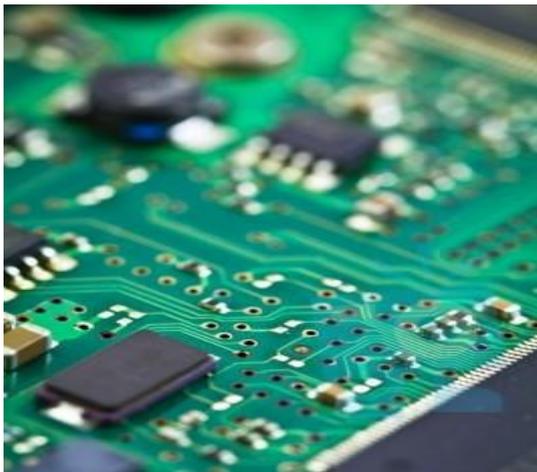
# Science, Technology, Engineering, and Mathematics (STEM) Cluster



## 2015-16 Strategic Review of Technology Education

Purpose: Direct program changes that will meet the needs of the 21<sup>st</sup> Century workplace.

- September 25: Industry Focus Group Meeting
- October 16: Educator Focus Group Meeting



# Science, Technology, Engineering, and Mathematics (STEM) Cluster

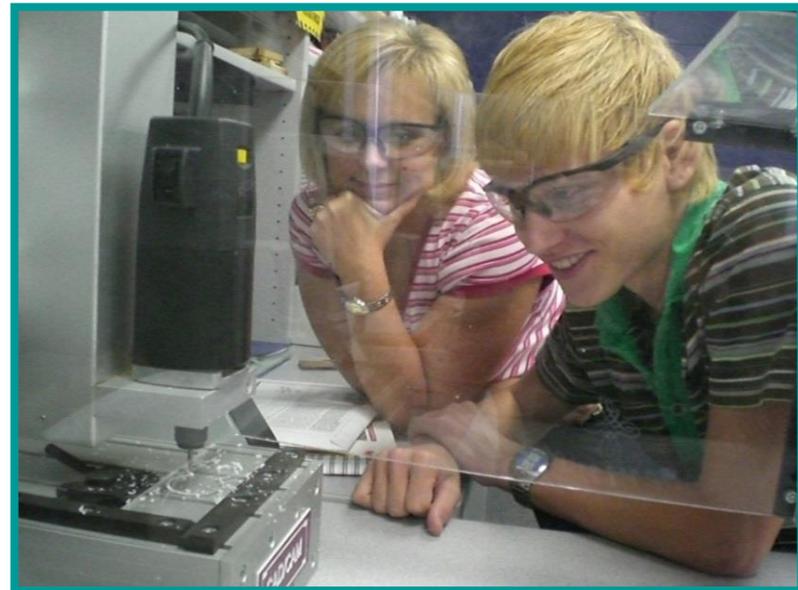


## 2015 Manufacturing Technician 1 (MT1) Training for Trainers (teachers)

Refer to [Supts. Memo #211-15](#)

Location: Richmond

- November 4-6
- December 9-11



# Science, Technology, Engineering, and Mathematics (STEM) Cluster



## Virginia Energy Workforce Consortium (VEWC)

Promoting Energy and Power (8448)

- Provides Energy Industry Fundamentals (EIF) certificate



# Arts, A/V Technology & Communications Cluster



**Course Title: Entertainment Design and Technology**

**Available: 2016-17 school year**

**Suggested Grades: 10, 11, & 12**

**Course Description:**

Students will learn and apply skills in various areas related to the creative process of live production. They will explore scenic design and construction, lighting design and technology, and live sound reinforcement. Students will learn techniques used by professionals working in the industry through hands-on experiences. They will investigate job opportunities and careers in the dynamic and growing industry of live entertainment.



# Human Services Cluster

**Cosmetology I, II, & III**

**Barbering I, II, & III**

**Joint Review by the Virginia Board of Cosmetology, and  
Virginia Department of Education**

- Business and Industry Technical Panel  
**January 28, 2016**
- Teachers Curriculum Development Team  
**February 19, 2016**

Both meetings will be held at the CTE Resource Center in Henrico, Virginia.

# Transportation, Distribution & Logistics Cluster



## Program: Auto Body Technology I, II, & III

[HB 1616](#): Career and technical education alignment with National certifications. Requires each sequence of courses constituting a career and technical education program completion to be aligned with state or national program certification and accreditation standards, if such standards exist.

- National Automotive Technician Education Foundation (NATEF) Accreditation
- I-CAR Instructor Certification

# CTE Program Improvement Review



- CTE Civil Rights
- CTE Federal Program Monitoring (Perkins IV)
- Resources: 2015-2016 Professional Development Video Training Series for Administrators
  - Session 4: July 16, 2015
    - Part I – Civil Rights Review
    - Part II – CTE Federal Monitoring Review
  - [http://www.doe.virginia.gov/instruction/career\\_technical/professional\\_development/training\\_series/2015-16/index.shtml#](http://www.doe.virginia.gov/instruction/career_technical/professional_development/training_series/2015-16/index.shtml#)

# CTE Civil Rights Compliance Review



## Virginia Department of Education's Obligation to Review and/or Assist School Divisions Regarding Federal Civil Rights Laws

- [Supts. Memo #262-15](#)
- School Divisions identified for Onsite Review
  - Colonial Heights City
  - Gloucester County
  - Powhatan County
  - Warren County
- Resources:  
[http://www.doe.virginia.gov/federal\\_programs/civil\\_rights/index.shtml](http://www.doe.virginia.gov/federal_programs/civil_rights/index.shtml)

# CTE Federal Program Monitoring Review



## CTE Federal Program Monitoring Review System

- [Supts. Memo #261-15](#)
- School Divisions identified for Onsite Review
  - Amelia County
  - Colonial Heights City
  - Essex County
  - Gloucester County
  - Goochland County
  - Lee County
  - Warren County
- Resources:  
[http://www.doe.virginia.gov/instruction/career\\_technical/administration/index.shtml](http://www.doe.virginia.gov/instruction/career_technical/administration/index.shtml)

# Career and Technical Education Reporting System (CTERS) User's Manual



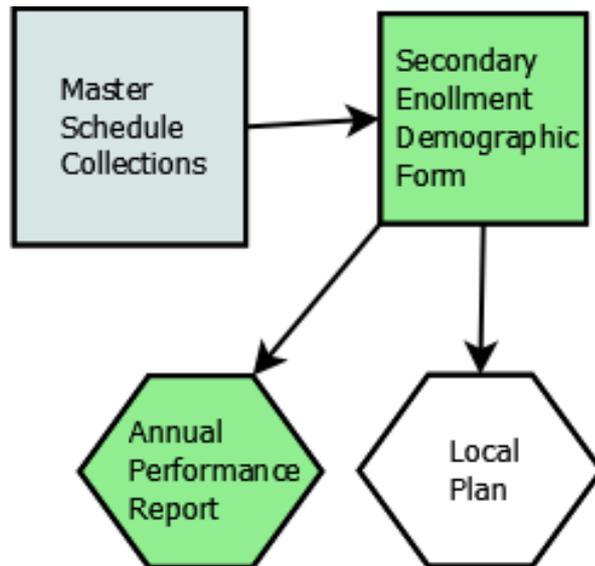
Available on the VDOE Web Site: **October 9, 2015**

[http://www.doe.virginia.gov/info\\_management/data\\_collection/instruction/career\\_tech/index.shtml](http://www.doe.virginia.gov/info_management/data_collection/instruction/career_tech/index.shtml)

## Manual Sections

- Due Dates
- Perkins IV Performance Standards and Measures Accountability System
- Instructions and Procedures for Data Reporting
- Reference Tables in Appendices include SCED codes

# Master Schedule Collection (MSC) and Student Enrollment Demographic Form (SEDF)



**Fall MSC Collection Window opens**  
**October 15, 2015**

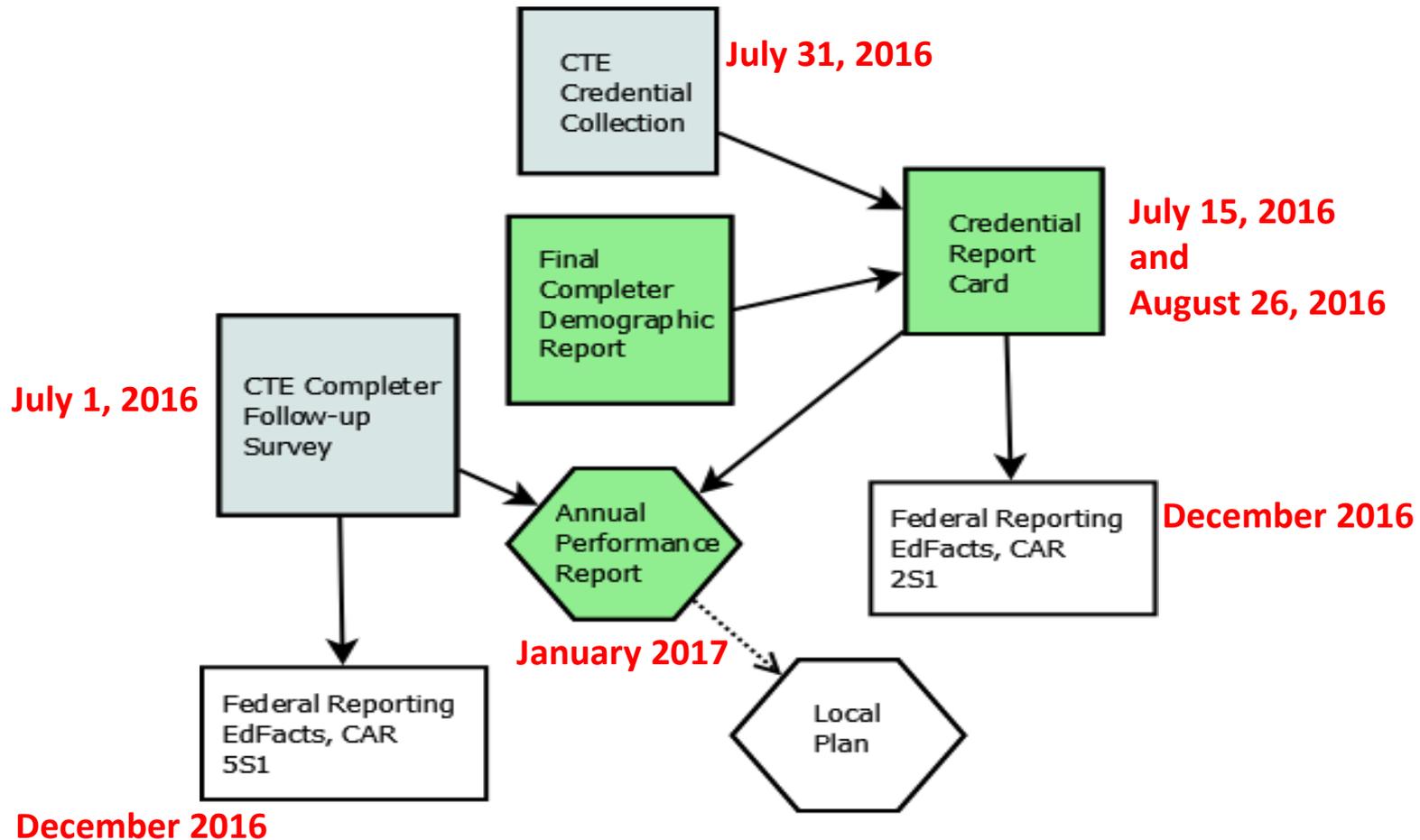
**Report is due by**  
**January 30, 2016**

**End-of-Year MSC Collection due**  
**September 30, 2016**

## SEDF:

1. Enrollment size and demographic data for Perkins CAR 6S1 Non-traditional enrollment by CTE Serving Division
2. Teacher maximum instructional minutes (54,000 minutes)
3. Class size reporting for maximum size restrictions on courses regulated by OSHA and state regulations
4. Program enrollment information by division and school for development of CTE Local plans
5. Student enrollment in schools, including Governor's STEM Academies and Governor's Health Science Academies
6. Biennium SOQ add-on funding

# CTE Credential Collection and Completer Follow-up Survey



# Substantially Approvable Perkins Local Plan



- Title 34: Education, PART 76 - STATE-ADMINISTERED PROGRAMS, §76.708
  - Requires local school division to submit its Perkins Local Plan application to the Virginia Department of Education in "substantially approvable form" in order to obligate Perkins funds.
- State may not authorize an applicant for a subgrant to obligate funds until the later of the following two dates:
  - Date that the State may begin to obligate funds under §76.703 (July 1, 2015); or
  - Date that the applicant submits its application to the State in substantially approvable form.

# Federal CTE Funding



## Carl D. Perkins Career and Technical Education Act of 2006

- \$23,902,660 - SY 2015-2016 Title I Federal Funds
- 1.14 percent overall funding increase (\$268,412) from SY 2014-2015

## Revised Estimated State Allocations under the Carl D. Perkins Career and Technical Education Act of 2006 for July 1, 2015 through June 30, 2016

- [Supts. Memo #076-15](#)
  - \$17,308,173.15 secondary education funding for school divisions
  - \$232,428.97 school division funding increase from SY 2014-2015

# SY 2015-2016 State Funding for CTE Programs



## School Year 2015-2016

- **\$1,800,000** – CTE Equipment, [Supts. Memo #181-15](#)
- **\$1,331,464** – Industry Certification Examinations, Licensure Tests and Occupational Competency Assessments, [Supts. Memo #179-15](#)
- **\$308,655** – Workplace Readiness Skills for the Commonwealth Examinations (may be used for any Board-approved industry certification preparation and testing), [Supts. Memo #180-15](#)
- **\$1,500,000** – Information Technology Industry Certifications and Related Testing Preparation Resources, [Supts. Memo #190-15](#) (Revised Supts. Memo pending.)
- **\$298,021** – CTE Resource Center

# Career and Technical Education Financial Report (CTEFR) for School Year 2014-2015



- CTEFR - VDOE Single Sign-On for Web Systems (SSWS) report application to allow school divisions and regional centers to directly submit the CTEFR actual expenditures for the prior school year 2014-2015 for:
  - Occupational Preparation Expenditures – State and Local Funds
  - Adult Education Expenditures – State and Local Funds
- CTEFR online SSWS report application and data entry

**NOTE: Supts. Memo expected to be posted in October 30, 2015**

# Perkins Use of Funds for CTSO's



## CTSO Student Competition

**Perkins Funds May Only Be Used For  
Special Populations, and  
Student Enrollment in Non-traditional Fields**

- ✓ **Registration**
- ✓ **Travel**
- ✓ **Lodging**
- ✓ **Meals**

**Perkins Funds May Not Be Used for Non-CTSO Contest.**

# Perkins CTSO Guidance

Perkins funds may only be used to support (1) participation of students who are determined to be eligible members of special populations and participants of non-traditional fields; and, (2), Perkins funds may be used to support one CTSO chapter advisor, per school, per organization to accompany students who are determined to be eligible members of special populations and participation of students in non-traditional fields that attend a regional, state and/or national conferences. **Local chapter funds or school division funds would be needed to support such activities as the FCCLA Chapter Advisor Summit.**

FCCLA Presents:

## The Inaugural Chapter Adviser **SUMMIT**



### Mark your calendars for FCCLA's new Chapter Adviser Summit!

This pilot meeting will provide chapter advisers the opportunity to network with other instructors, develop professional skills, learn about national updates, and gain some fresh ideas to take back to the FCCLA chapter.

The first summit will take place Oct. 30 - Nov. 1, 2015 and the second summit Feb. 19-21, 2016 in Reston, Virginia.

The registration for attendance is \$65, and lodging will be at the Embassy Suites Dulles Airport for \$99 a night. Keep watching FCCLA's *Fast Facts* for additional information about registration and hotel instructions!



### 2015-2016 FCCLA National Theme

During the 2015-2016 school year FCCLA is using the theme "Empower" to encourage students and advisers to make the right choices and to commit themselves to making a positive impact within their families, their schools, FCCLA, and their communities.

By participating in FCCLA's Inaugural Chapter Adviser Summit, advisers will receive and give new ideas on how they can empower members to expand their leadership potential.



For more information contact [buller@fcclainc.org](mailto:buller@fcclainc.org)

# Perkins Reimbursement via OMEGA (New Reminder)



Travel expenses for conferences should include (if applicable):

- Traveler's last name;
- Conference name, location, and date(s);
- Conference registration fees;
- Hotel rate before taxes and fees;
- # of nights lodging, # of rooms, and # of people in each room;
- Hotel parking fees;
- Meal date, type of meal (breakfast, lunch, dinner), and dollar amount (**less meals provided at conference**);
- # of miles, mileage rate, and dollar amount for mileage (or indicate if a school/rental vehicle was used); and
- Reimbursements should be submitted on a monthly basis (or no greater than quarterly).
- **NOTE: This information may need to be broken down into multiple line items to ensure all required information is provided.**

# Office of CTE Staff

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Director

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Coordinator for Planning,  
Administration & Accountability

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**Judith Sams**

Business & Information Tech. & Related Clusters

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Health & Medical Sciences & Related Cluster

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Marketing & Related Clusters

**William Hatch**

CTE Federal Program Monitoring

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