

ROCKINGHAM COUNTY
PUBLIC SCHOOLS



Work-Based Learning
High School Business Mentorship
June 28, 2016

PLACEMENTS

Medical Teaching Physical Therapy
COLLEGE ATHLETICS Sports Training
Journalism Entrepreneurship
Dental Engineering Funeral Home
Veterinarian **Interpreting** Accounting
Boutique Immigration Program
Photography Pastor Aesthetics

STUDENT FORMS

Intake Form – February/Previous Year
Hospital Contracts, Orientation, Lab Tests –
June/July Previous Year

1st Day of School

Mentor Placement and Contact Information
Contract
Mentor Requirements
Mentor Requirements with Due Dates
Hours Documentation
Evaluation



BUSINESS MENTORSHIP

9 Weeks Requirements

1. **Documented Hours** (3 absences per 9 weeks)
2. **Evaluation** signed by cooperating business mentor
3. **1 Page Reflection Paper**

DUE DATES (must be turned in on time)

- 1st Grading Period: October 22
2nd Grading Period: January 15th
3rd Grading Period: March 24th
4th Grading Period: June 3rd

MENTORSHIP PORTFOLIO

- A typewritten, one page professional resume (turned in only once on June 3rd)
- A typewritten description of position mentored and three colleges or training sites that will prepare me for this career (one description for each position shadowed).
- A typewritten two page, double-spaced essay summarizing my mentorship experience (If I plan to shadow at two businesses, I may write one page for each).
- A copy of an original “thank you” note to my mentor, thanking them for mentoring me at their business site

MENTOR CLASS MEETINGS

Parent and Student Signature



TEACHER REQUIREMENTS

One instructional period to coincide with student schedule –
business visits and communication, student supervision (club day,
pep rally, school presentations, early release, mentor student
meetings)

11 month (helpful, not necessary)

Travel budget

BUSINESS NEEDS, TEACHER RESPONSIBILITY

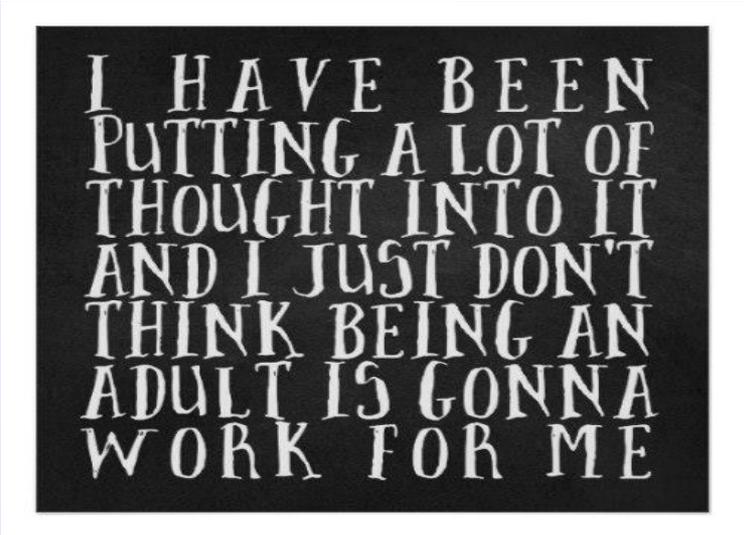
Arrange Placement (Summer)

Welcome/Introduction Letter

Student Requirements and Due Dates

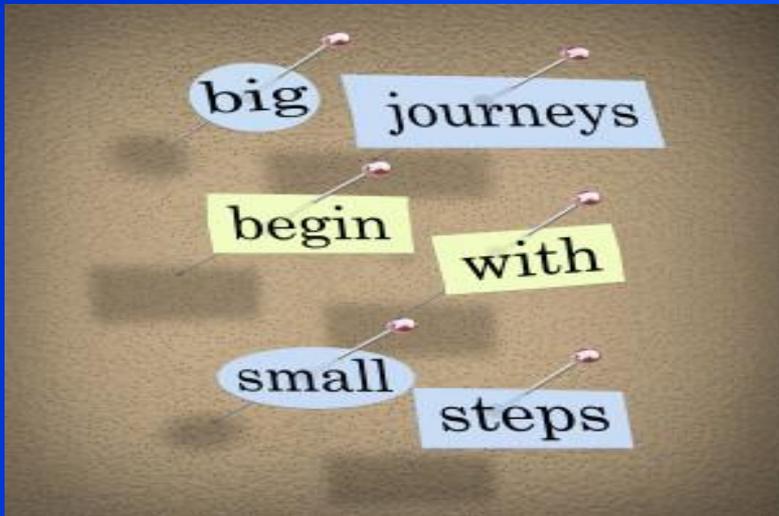
County Schedule (ODD/EVEN)

Contract – Student Responsibility



I HAVE BEEN
PUTTING A LOT OF
THOUGHT INTO IT
AND I JUST DON'T
THINK BEING AN
ADULT IS GONNA
WORK FOR ME

REWARDS



Adrian – Radiology
Maddie – Teaching
Heather – Aesthetician
Alannah - Veterinarian

CHALLENGES

Supervision

Scheduling

Confidentiality (in certain careers)