

How to Share Your Workplace Readiness Skills Assessment Digital Badge

September 27, 2016 **Transcript**

[00:00:00] Hi, I'm Darren Morris, Instructional Designer at CTECS. This video will teach you how to share your Workplace Readiness Skills digital badge. Before you begin to share your badge on social networks, remember to check with your parent or guardian to make sure it's okay. There are always security and privacy issues on social networking sites, and we only ask that you be aware of these issues and keep on the safe and secure side. That said, your WRS badge contains only your name and date that you received the badge. It is actually just a link that embeds through correctly programming infrastructure easily on other sites. In other words, you are sharing your accomplishment without sharing any additional personal information; but if you are sharing on social networking sites, this requires that you have signed up through these external sites. You may also sign up through the Credly share process, but understand that if you should create an account, say on Facebook, you are going to the Facebook site to do so.

[00:01:09] I've already logged into my credly.com account and I will go up beneath my image and click on *My Credit*. That takes me to my account page, and I want to share my badge. First, if you have multiple badges as I do, it's important to identify the badge you want to share by rolling over it. This icon will pop up and that's sort of the universal sign for sharing anything on the web. First I want to share my badge as much as possible, so let's go to Facebook. I have a Facebook account and I've already gone through the process of logging in through Credly, so it's very easy to share. I would recommend sharing the badge only with yourself, and then decide who else you might want to share it with. That's what I have just demonstrated.

[00:02:00] Second, let's click on the Twitter icon. I don't have a Twitter account so Credly is asking me to provide my Twitter login information to link the accounts or to set up the account. I don't want to do anything with this badge on Twitter so let's just close it for now. The last automatic option that most of you will have is to share on your LinkedIn account. I have a LinkedIn account and when I click on the icon, it will offer me two options including the ability to add it to my professional profile. I like this option because it allows me to add it to my basic information and share it later as an update. Lastly, I wanted to show you how to share your badge manually as a link. This is a good option for adding your digital badge to a job search service or to your independent digital resume, or even to an email or text message.

[00:02:53] Go to your badge on Credly. Now, just copy the URL link for the box and copy and paste it as text. Most programs will automatically convert this text when you paste it in to a link, then you're good to go. You also have the option of sharing the badge or pushing it to your open badges account, or embedding it on other apps. Credly has great help information and is always developing integrations with other apps should you want to pursue options like these. So go here.

Thanks again for watching this CTECS *How To* video on badge sharing. Please go to any of the sites mentioned to find out more about social networking, their services and privacy policies.