

DOE-PDO-2015-11-10
Attachment 1

The contract documents include the Contractor’s proposal dated July 7, 2015; and clarifications and negotiated modifications to the proposal agreed to on October 7, 2015, September 10, 2015, August 21, 2015, August 14, 2015, and August 12, 2015.

September 10, 2015:

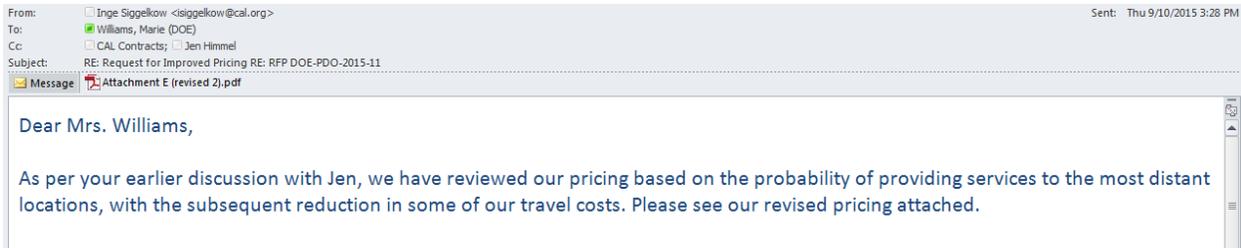


Table I. Complete this Table for all professional development to be delivered face-to-face (in-person):

Name of Professional Development Offering	Professional Development Category (categories) a – o as indicated on the applicable Attachment D	Total Cost for 25 participants	Length of Delivery (in Hours) as indicated on Attachment D	Per Hour Price
SIOP (Sheltered Instruction Observation Protocol) Model Professional Development for Early Childhood Educators (Fixed Price based on 2 visits x 2 consecutive days of training)	a, b, c, d, e, i	\$15,488	24	\$645.33
Listening and Speaking: Oral Language and Vocabulary Development for Early Childhood English Learners (Fixed Price based on two consecutive days of training)	a, b, c, f, g, i, m	\$9,132	12	\$761.00

October 7, 2015:

From: Inge Siggelkow [<mailto:isinggelkow@cal.org>]
Sent: Wednesday, October 07, 2015 11:49 AM
To: Williams, Marie (DOE)
Cc: Allan, Mark (DOE); CAL Contracts; Jen Himmel
Subject: RE: Contract Documents

Ms. Williams,

Attached please find our original proposal excluding the bios of the professionals that will be providing the professional development services, leaving the response to section 9 in D-I-1 (pg. 25-27) and D-I-2 (pg. 90-92) blank. I am also attaching a version with these blank pages eliminated.

The standards for all CAL trainers are as follows:

PD facilitators at CAL are former educators and/or administrators with at least 6 years of teaching experience and a minimum of a master's degree in education, applied linguistics, bilingual education, TESOL, or a related field.

August 21, 2015:

From: CAL Contracts [<mailto:contracts@cal.org>]
Sent: Friday, August 21, 2015 10:50 AM
To: Williams, Marie (DOE); CAL Contracts
Cc: Elizabeth Crowder
Subject: RE: RFP DOE-PDO-2015-11

Mrs. Williams,

Yes, CAL will provide certificates of completion to all participants, as per below.

From: Williams, Marie (DOE) [<mailto:Marie.Williams@doe.virginia.gov>]
Sent: Thursday, August 20, 2015 1:41 PM
To: CAL Contracts
Cc: Elizabeth Crowder
Subject: RE: RFP DOE-PDO-2015-11

One more question:

Will you provide a certification of completion that includes the participant's name, title of the PDO, and the number of PD hours completed for each PDO participant?

August 14, 2015:

From: Williams, Marie (DOE) [<mailto:Marie.Williams@doe.virginia.gov>]
Sent: Thursday, August 13, 2015 7:06 PM
To: CAL Contracts; Inge Siggelkow
Cc: Elizabeth Crowder
Subject: RE: RFP DOE-PDO-2015-11

Ms. Siggelkow,

Please provide a response to the following questions related to the Center for Applied Linguistics' PDO #D-I-1 no later than 8/20/15.

Are the sample activities representative of the activities that will be included in the PDO?

If so, will participants learn how to scaffold or differentiate these activities for emergent readers and writers?

From: Annie Duguay [<mailto:aduguay@cal.org>]
Sent: Friday, August 14, 2015 3:10 PM
To: Williams, Marie (DOE)
Cc: Jen Himmel; CAL Contracts
Subject: RFP DOE-PDO-2015-11

Dear Ms. Williams,

Thank you for your inquiry. I'm responding on behalf of Jen Himmel, since she is out on travel. The sample activities you mentioned are just a few examples that we have used previously within early childhood professional development workshops, but they are not representative of the entire PD. We have long-term collaborations with districts like Charlotte-Mecklenburg and Arlington Public Schools, including with their early childhood teachers, so the particular examples cited are ones we have used successfully with teachers in the past. However, we consistently tailor as we learn more about the unique participants and their students. At the same time, we rely on them to be the experts for their age level, student abilities, and content topics. As such, we would ask them to participate in similar activities that promote language learning that is developmentally appropriate within early childhood content topics, and then we would give participants time to plan modifications that would be suited to their students and content topics. The overarching idea of the services is to help teachers scaffold and differentiate for language proficiency. All components of the workshops work together to help teachers do this.

August 12, 2015

From: CAL Contracts <contracts@cal.org> Sent: Wed 8/12/2015 10:40 AM
To: Williams, Marie (DOE)
Cc: Charlie Lorenzetti; Beatriz Arias; Inge Siggelkow
Subject: RE: FW: RFP DOE-PDO-2015-11_response due by August 12th
Message  CAL Certification VA Code 22.1-296.1.pdf (33 KB)

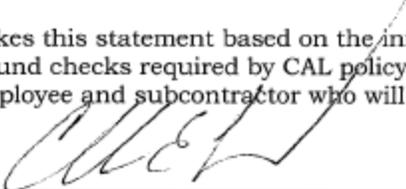
Marie,
Attached please find the certification requested.
With Best Regards,
Liz Crowder



CERTIFICATION OF COMPLIANCE WITH CODE OF VIRGINIA, §22.1-296.1

I, Charles Lorenzetti, a duly authorized representative and officer of the Center for Applied Linguistics, in accordance with the Code of Virginia §22.1-296.1, do certify that the Center for Applied Linguistics hereby certifies that all employees and subcontractors, who will provide services on school property have not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child. CAL further agrees to provide such certification on a form required by the local school division, if requested.

CAL makes this statement based on the information it obtained via individual background checks required by CAL policy and written certifications made by each employee and subcontractor who will provide such services.



Signature
Contractor's Authorized Officer
Charles Lorenzetti, Vice President and Chief Operating Officer
Center for Applied Linguistics

Date

8/12/2015