

## GUIDELINES FOR LITERARY LOAN PROJECTS

### Literary Loans may be used for:

The primary purpose of Literary Fund loans is to provide localities with capital construction funds for the purpose of erecting, altering, or enlarging a public school building. Some specific examples of qualifying costs include:

- Brick and mortar
- Asbestos abatement/radon mitigation/IAQ retrofits/Lead paint abatement
- Site work to make the site ready for construction, drainage
- Parking lot
- Renovation/retrofit work (add, relocate walls)
- Additions
- Major electrical upgrades
- Major plumbing upgrades
- Energy improvement projects (Energy certificates no longer required)
  - HVAC
  - Efficient windows
  - Roofing (with additional roof insulation)
  - Boiler upgrades
  - Lighting (install energy efficient fixtures) including ceilings if lay-in fixtures
- ADA upgrades
  - Ramps
  - Elevators
  - Accessible bathrooms and toilets
  - Signage
- Materials and fixtures that are basic to finishing off construction project or required to use the building (lockers, ceiling tiles, trim work)
- Technology infrastructure and built-in equipment
- Equipment tied to safety (exhaust fans, showers)
- Perimeter fencing around the school property for security purposes
- Flagpoles

### Literary Loans may not be used for:

- Site purchase
- Travel for hourly workers, such as architects or surveyors
- Landscaping that is cosmetic in nature
  - Earthwork or grading
  - Sowing of grass
  - Planting of shrubs
- Free standing furniture (office or instructional)
- Site work or materials and labor for detached gymnasium, ballparks, backdrops, playfields, stadiums, or bleachers
- Athletic equipment
- Loose technology equipment (computers, servers, 'TV's, CD or laser disk players)
- Removal, upgrading or installing of aboveground or underground storage tanks