Virginia Department of Education- Office of School Improvement-Priority School (Cohort III)
Application for 1003(a) School Improvement Funds -Under the ESEA Flexibility Waiver

Tab in this Excel Workbook

Tab 1: Due December 14, 2012, provides information about each Priority School in the Division.
Tab 2: Due December 14, 2012, must be completed for each school for Year 1's projected expenditures. Include a narrative for each budget code.
Tab 3: Due, February 15, 2013, must be completed for each school for Year 2's projected expenditures. Include a narrative for each budget code.
Tab 4: Due February 15, 2013, must be completed for each school for Year 3's projected expenditures and project totals. Include a narrative for each budget code.
Tab 5: Due on December 14, 2012, summarizes the budget for Year 1 for all Priority Schools in the division (automatically calculated).
Tab 6: Due on February 15, 2013, summarizes the budget for Year 2 for all Priority Schools in the division (automatically calculated).
Tab 7: Due on February 15, 2013 summarizes the budget for Year 3 and projects the total for all Priority Schools in the division (automatically calculated).
Tab 8: Provides directions for using the required IndiStar Indicators for priority schools attached to the application email. The first set of indicators, see attachment to this email, is due January 15, 2013 - No exceptions.
Tab 9: Due February 15, 2013, provides assurances. The superintendent needs to print and sign this page. The signed assurances must be kept at the division for audit purposes.
Tab 10: Budget Code Description

Submission Requirements

On December 14, 2012, the superintendent's office must send this excel workbook in its entirety with Tab 1, Tab 2, and Tab 5 completed. This should be sent via email via all addresses below. By sending, he/she indicates that the budget is complete for Year 1.
On January 15, 2013, the superintendent's office must send an email (via all addresses below) indicating that all required IndiStar tasks for the application process are completed and ready to be reviewed in order for reimbursements to continue for 1003(a) School Improvement Funding. By sending, he/she indicates that tasks in IndiStar have been approved by the division.
On February 15, 2013, the superintendent's office must send this excel workbook in its entirety with all pages completed. The superintendent must send an email (via all addresses below) indicating that assurances are on file, the budget is complete, and IndiStar tasks are up to date. By sending, he/she indicates that the budget for Years 1-3 is complete.A4
All other dates indicated on Tab 8 (IndiStar requirements) must be adhered to or reimbursements will be discontinued.

Email all addresses that should be used for the superintendent's correspondence and/or questions

kathleen.smith@doe.virginia.gov; janice.garland@doe.virginia.gov; beverly.rabil@doe.virginia.gov; selena.mcbride@doe.virginia.gov
Save the file before email submission with this format for the name of the file: **Division Name.Date of Submission.xls**

Kathleen Smith: 804-786-5819 Janice Garland: 804-371-6201 Beverly Rabil: 804-786-1062 Selena McBride 804-371-4989

Division Name	Franklin City Public Schools-135
Contact	Kelley E. Conaway
Address Line 1	207 West Second Avenue
Address Line 2	
City, VA, zipcode	Franklin, Virginia 23851
Email Address	kconaway@franklincity.k12.va.us
Telephone Number	757-569-8111 ext. 5602

For each Priority School in the division, indicate the following:

School Name	Joseph P. King, Jr. Middle School	Which Model? Put an X in front of one of the choices below:		
Principal Name	Lisa B. Francis	1		USED School Turnaround
Address Line 1	501 Charles Street	2		USED Transformation Model
Address Line 2		3	X	USED Turnaround Principles - same as Transformation Model
City, VA, zipcode	Franklin, Virginia 23851			
Email Address	lfrancis@franklincity.k12.va.su			
Telephone Number	757-562-4631			

School Name		Which Model? Put an X in front of one of the choices below:		
Principal Name		1		USED School Turnaround
Address Line 1		2		USED Transformation Model
Address Line 2		3		USED Turnaround Principles - same as Transformation Model
City, VA, zipcode				
Email Address				
Telephone Number				

School Name		Which Model? Put an X in front of one of the choices below:		
Principal Name		1		USED School Turnaround
Address Line 1		2		USED Transformation Model
Address Line 2		3		USED Turnaround Principles - same as Transformation Model
City, VA, zipcode				
Email Address				
Telephone Number				

Tab 1: Priority School Information

School Name		Which Model? Put an X in front of one of the choices below:		
Principal Name		1		USED School Turnaround
Address Line 1		2		USED Transformation Model
Address Line 2		3		USED Turnaround Principles - same as Transformation Model
City, VA, zipcode				
Email Address				
Telephone Number				

School Name		Which Model? Put an X in front of one of the choices below:		
Principal Name		1		USED School Turnaround
Address Line 1		2		USED Transformation Model
Address Line 2		3		USED Turnaround Principles - same as Transformation Model
City, VA, zipcode				
Email Address				
Telephone Number				

School Name		Which Model? Put an X in front of one of the choices below:		
Principal Name		1		USED School Turnaround
Address Line 1		2		USED Transformation Model
Address Line 2		3		USED Turnaround Principles - same as Transformation Model
City, VA, zipcode				
Email Address				
Telephone Number				

Franklin City Tab 2: Budget and Narrative for Each Priority School
Year 1 - Due December 14, 2012

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 1, pre-implementation through September 30, 2013, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 1:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0.00	0	0	0
2000- Personnel (Benefits)	0	0.00	0	0	0
3000- Purchased Services	0	206,550	42,891	249441	206550
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	5,000	1,101	6101	5000
6000- Materials and Supplies	0	0	5,304	5304	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin narrative	0	211550	49296	260846	211550

Franklin City Tab 2: Budget and Narrative for Each Priority School
Year 1 - Due December 14, 2012

Name of School 1:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	42891	206550	Implementation Grant: Start up Fee (CQA and Ten Days of Planning)- School Collaborative Quality Analysis (CQA) is a holistic research-based assessment designed to measure school strengths and areas of improvement. The CQA process will provide the Division with evidence from multiple sources in order to provide an accurate view of the Priority School. This service will be provided by the External Lead Turn-Around Partner in January 2013. Based upon (Tab 11,#1)

4000 - Internal Services	0	0	
5000- Other Charges	1101	5000	Implementation Grant - Conduct parent & community monthly update meetings to review school performance, to provide informational publications, and to discuss the implementation of the intervention model that will aid in the school improvement process ($3,500). Travel Expenses to attend Technical Assistance Sessions ($1,500). Other: Provide PD for teachers to attend conferences, workshops & meetings ($1,101 Title I,Part A).
6000- Materials and Supplies	5304	0	Other: Purchase additional licenses for ARDT. All students in grades 6-8 who failed the previous year's math SOL test will take the ARDT as outlined in Priority School requirements and data will be used to plan interventions and assign strand tests in ARDT ($1,000 Title I, Part A); Materials and supplies for Parental Involvement activities ($1,554 Title I, Part A); Instructional materials and supplies to assist math and reading teachers ($2,750 Title I, Part A).
8000- Equipment Capital Outlay	0	0	
Total	49296	211550	

Franklin City Tab 2: Budget and Narrative for Each Priority School
Year 1 - Due December 14, 2012

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 1, pre-implementation through September 2013, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 2:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin narrative	0	0	0	0	0

Franklin City Tab 2: Budget and Narrative for Each Priority School
Year 1 - Due December 14, 2012

Name of School 2:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Franklin City Tab 2: Budget and Narrative for Each Priority School
Year 1 - Due December 14, 2012

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 1, pre-implementation through September 2013, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 3:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin narrative	0	0	0	0	0

Franklin City Tab 2: Budget and Narrative for Each Priority School
Year 1 - Due December 14, 2012

Name of School 3:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	
4000 - Internal Services	0	0	

5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Franklin City Tab 2: Budget and Narrative for Each Priority School
Year 1 - Due December 14, 2012

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 1, pre-implementation through September 2013, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 4:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin narrative	0	0	0	0	0

Name of School 4:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Franklin City Tab 2: Budget and Narrative for Each Priority School

Year 1 - Due December 14, 2012

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 1, pre-implementation through September 2013, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 5:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total	0	0	0	0	0

Name of School 5:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Franklin City Tab 2: Budget and Narrative for Each Priority School
Year 1 - Due December 14, 2012

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 1, pre-implementation through September 2013, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 6+A1:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin	0	0	0	0	0

Name of School 6:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Tab 3: Budget and Narrative for Each Priority School
Year 2 - Due February 15, 2013

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 2, October 1, 2013 through September 30, 2014, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such Title I Part A Divsion-Level set-aside as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 1:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin narrative	0	0	0	0	0

Tab 3: Budget and Narrative for Each Priority School
Year 2 - Due February 15, 2013

Name of School 1:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Tab 3: Budget and Narrative for Each Priority School
Year 2 - Due February 15, 2013

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 2, October 1, 2013 through September 30, 2014, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 2:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin narrative	0	0	0	0	0

Tab 3: Budget and Narrative for Each Priority School
Year 2 - Due February 15, 2013

Name of School 2:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Tab 3: Budget and Narrative for Each Priority School
Year 2 - Due February 15, 2013

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 2, October 1, 2013 through September 30, 2014, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 3:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin narrative	0	0	0	0	0

Tab 3: Budget and Narrative for Each Priority School
Year 2 - Due February 15, 2013

Name of School 3:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	
4000 - Internal Services	0	0	

5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Tab 3: Budget and Narrative for Each Priority School
Year 2 - Due February 15, 2013

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 2, October 1, 2013 through September 30, 2014, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 4:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin narrative	0	0	0	0	0

Tab 3: Budget and Narrative for Each Priority School
Year 2 - Due February 15, 2013

Name of School 4:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Tab 3: Budget and Narrative for Each Priority School

Year 2 - Due February 15, 2013

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 2, October 1, 2013 through September 30, 2014, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 5:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total	0	0	0	0	0

Tab 3: Budget and Narrative for Each Priority School
Year 2 - Due February 15, 2013

Name of School 5:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Tab 3: Budget and Narrative for Each Priority School
Year 2 - Due February 15, 2013

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 2, October 1, 2013 through September 30, 2014, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 6+A1:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin	0	0	0	0	0

Tab 3: Budget and Narrative for Each Priority School
Year 2 - Due February 15, 2013

Name of School 6:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Tab 4: Budget and Narrative for Each Priority School
Year 3- Due February 15, 2013

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 3, October 1, 2014 through September 30, 2015, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 1:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin narrative	0	0	0	0	0

Tab 4: Budget and Narrative for Each Priority School
Year 3- Due February 15, 2013

Name of School 1:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Tab 4: Budget and Narrative for Each Priority School
Year 3- Due February 15, 2013

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 3, October 1, 2014 through September 30, 2015, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 2:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin narrative	0	0	0	0	0

Tab 4: Budget and Narrative for Each Priority School
Year 3- Due February 15, 2013

Name of School 2:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Tab 4: Budget and Narrative for Each Priority School
Year 3- Due February 15, 2013

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 3, October 1, 2014 through September 30, 2015, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 3:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin narrative	0	0	0	0	0

Tab 4: Budget and Narrative for Each Priority School
Year 3- Due February 15, 2013

Name of School 3:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	
4000 - Internal Services	0	0	

5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Tab 4: Budget and Narrative for Each Priority School
Year 3- Due February 15, 2013

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 3, October 1, 2014 through September 30, 2015, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 4:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin narrative	0	0	0	0	0

Tab 4: Budget and Narrative for Each Priority School
Year 3- Due February 15, 2013

Name of School 4:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Tab 4: Budget and Narrative for Each Priority School

Year 3- Due February 15, 2013

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 3, October 1, 2014 through September 30, 2015, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 5:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total	0	0	0	0	0

Tab 4: Budget and Narrative for Each Priority School
Year 3- Due February 15, 2013

Name of School 5:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Tab 4: Budget and Narrative for Each Priority School
Year 3- Due February 15, 2013

For each Priority School, provide a budget detailing expenditures designed to support the implementation of the model selected for Year 3, October 1, 2014 through September 30, 2015, only. The description of budget codes is included as Page 10. Separate divsion- and school- level expenses for funds. Divison-level expenses are those that occur at the divsion level to support school improvement activities for each school. School-level expenses are those expenses that are incurred for school improvement activities at the school building. Complete one of the charts below for each school (five schools, five charts). Inlcude the use of other sources such as Title I Part A Divsion-Level set-aside, Title II, Part A: Title II, Part D; Title III, Part A; Title VI, Part B; and state and/or local resources. Please be explicit.

Name of School 6+A1:					
Expenditure Codes	Division-Level Expenses	School-Level Expenses	Other Expenses	Total With Other Expenses	Total Without Other Expenses
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total Go to next page to begin	0	0	0	0	0

Tab 4: Budget and Narrative for Each Priority School
Year 3- Due February 15, 2013

Name of School 6:	Narrative Description: For each school, provide a budget narrative of 1003(a) division- and school-level activities designed to support the implementation of the transformation or turnaround (should = total without other below). If costs are supplemented by other funds, indicate that other funds will be used to supplement and state the amount (should = other expenses). This information will be reviewed carefully. Budgets will not be approved without acceptable responses.		
Expenditure Codes	Other Expenses	Total Without Other	Narrative Description
1000 - Personnel	0	0	Hint: type in Word, cut and paste. Use Tab 11: Additional Narrative, If needed.
2000- Personnel (Benefits)	0	0	
3000- Purchased Services	0	0	

4000 - Internal Services	0	0	
5000- Other Charges	0	0	
6000- Materials and Supplies	0	0	
8000- Equipment Capital Outlay	0	0	
Total	0	0	

Tab 5: Budget Summary for All Priority Schools in the Division
Year 1- Due December 14, 2012

Locked Page, should calculate automatically.

Summary	All Schools				
Expenditure Codes	Division-Level	School-Level	Other Expenses	Total With Other	Total Without Other
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	206550	42891	249441	206550
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	5000	1101	6101	5000
6000- Materials and Supplies	0	0	5304	5304	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total	0	211550	49296	260846	211550

Tab 6: Budget Summary for All Priority Schools in the Division
Year 2- Due January 15, 2013

Locked Page, should calculate automatically.

Summary	All Schools				
Expenditure Codes	Division-Level	School-Level	Other Expenses	Total With Other	Total Without Other
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total	0	0	0	0	0

Tabe 7: Budget Summary for All Priority Schools in the Division
Year 3- Due January 15, 2013

Locked Page, should calculate automatically.

Total Year 3

Summary	All Schools				
Expenditure Codes	Division-Level	School-Level	Other Expenses	Total With Other	Total Without Other
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	0	0	0	0
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	0	0	0	0
6000- Materials and Supplies	0	0	0	0	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total	0	0	0	0	0

Total Years 1-3

Summary	All Schools				
Expenditure Codes	Division-Level	School-Level	Other Expenses	Total With Other	Total Without Other
1000 - Personnel	0	0	0	0	0
2000- Personnel (Benefits)	0	0	0	0	0
3000- Purchased Services	0	206550	42891	249441	206550
4000 - Internal Services	0	0	0	0	0
5000- Other Charges	0	5000	1101	6101	5000
6000- Materials and Supplies	0	0	5304	5304	0
8000- Equipment Capital Outlay	0	0	0	0	0
Total	0	211550	49296	260846	211550

DIRECTIONS:

Download and print the word document attached to the email: Indistar Requirements for Priority Schools

Indicators required for grant funding (column 1)- coded January 14 must be assessed.

For some indicators dated January 14, there is a note that states: Must be assessed, but could be fully implemented. These are the only indicators that maybe marked fully implemented in IndiStar throughout the three year implementation.

All other indicators dated January 14, must be assessed and have tasks/action steps developed in full for this year.

For indicators dated after January 14 (April and June), by the date indicated, assess each indicator (no fully implemented accepted) and develop tasks/actions steps for each indicator.

The "Completed" column is for local use in tracking completion of each indicator.

LEA is the same as division.

Assurances: The local educational agency (LEA) assures that 1003(a) funds will be administered and implemented in compliance with all applicable statutes, regulations, policies, and program plans under Virginia's *ESEA* Flexibility Waiver and *No Child Left Behind Act of 2001* (NCLB). This includes the following assurances.

The division's teacher evaluation program uses measures of student academic progress to account for 40% of a teacher's summative evaluation.
The division will pilot a principal evaluation system that uses measures of student academic progress to account for 40% of a principal's summative evaluation.
On December 14, 2012, the superintendent's office must send this excel workbook in its entirety with Tab 1, Tab 2, and Tab 5 completed. This should be sent via email to all addresses below. By sending, he/she indicates that the budget for Year 1 is complete.
On January 15, 2013, the superintendent's office must send an email (via all addresses below) indicating that all required IndiStar tasks for the application process are completed and ready to be reviewed in order for reimbursements to continue for 1003(a) School Improvement Funding. By sending, he/she indicates that the division has approved the tasks in IndiStar.
On February 15, 2013, the superintendent's office must send this excel workbook in its entirety with all pages completed. The superintendent must send an email (via all addresses below) indicating that assurances are on file, the budget is complete, and IndiStar tasks are up to date. By sending he/she indicates that the budget for Years 1-3 is complete.
All other dates indicated on the IndiStar Requirements for Priority Schools must be adhered to or reimbursements will be discontinued. All dates in the Checklist for Priority Schools, Cohort III must be adhered to or reimbursement will be discontinued. All requirements in the ESEA Flexibility must be adhered to or reimbursement will be discontinued.

Email addresses that should be used for the superintendent's correspondence and/or questions

kathleen.smith@doe.virginia.gov; janice.garland@doe.virginia.gov; beverly.rabil@doe.virginia.gov; selena.mcbride@doe.virginia.gov
Save the file before email submission with this format for the name of the file: **Division Name.Date of Submission.xls**

Certification: I hereby certify that, to the best of my knowledge, the information contained in the application and on IndiStar is correct. I agree to adhere to the requirements of the USED Flexibility Waiver. The superintendent must keep a signed copy of this document at the division level for audit purposes.

Superintendent's Signature: _____ Date _____

Tab 9: Assurances

Superintendent's Typed Name:

Expenditure Code Definitions

These expenditure codes are for budgeting and recording expenditures of the educational agency for activities under its control. Below are definitions of the major expenditure categories. The descriptions provided are examples only. For further clarification on the proper expenditures of funds, contact your school division budget or finance office, the grant specialist in the Virginia Department of Education, or refer to the appropriate federal act.

1000 Personal Services - All compensation for the direct labor of persons in the employment of the local government. Salaries and wages paid to employees for full- and part-time work, including overtime, shift differential, and similar compensation. Also includes payments for time not worked, including sick leave, vacation, holidays, and other paid absences (jury duty, military pay, etc.), which are earned during the reporting period.

2000 Employee Benefits - Job related benefits provided employees are part of their total compensation. Fringe benefits include the employer's portion of FICA, pensions, insurance (life, health, disability income, etc.), and employee allowances.

3000 Purchased Services - Services acquired from outside sources (i.e., private vendors, other governmental entities). Purchase of the service is on a fee basis or fixed time contract basis. Payments for rentals and utilities are not included in this account description.

4000 Internal Services - Charges from an Internal Service Fund to other functions/activities/elements of the local government for the use of intragovernmental services, such as data processing, automotive/motor pool, central purchasing/central stores, print shop, and risk management.

5000 Other Charges - Includes expenditures that support the program, including utilities (maintenance and operation of plant), staff/administrative/consultant travel, travel (staff/administration), office phone charges, training, leases/rental, Indirect Cost, and other.

6000 Materials and Supplies - Includes articles and commodities that are consumed or materially altered when used and minor equipment that is not capitalized. This includes any equipment purchased under $5,000, unless the LEA has set a lower capitalization threshold. Therefore, computer equipment under $5,000 would be reported in “materials and supplies.”

8000 Equipment/Capital Outlay - Outlays that result in the acquisition of or additions to capitalized assets. Capital Outlay does not include the purchase of equipment costing less than $5,000 unless the LEA has set a lower capitalization threshold.

Tab 11: Additional Narrative

Label additional Narrative information as Indicted

Column1	Column2	Column3	Column4
School Name	Budget Code such as 1000, 2000…	Year 1, 2, or 3	Additional Narrative
Joseph P. King, Jr Middle School	3000	Year 1	(#1) the results of the CQA, additional services to include, more support days, communications support, etc., may be needed to reach the transformational goals for the Priority School. Therefore, a budget amendment may be submitted to VDOE requesting additional funds; and Ten-day On-site Implementation Planning - Ten days on-site implementation planning will be provided by a Senior Director of Achievement through the External Lead
Joseph P. King, Jr Middle School	3000	Year 1	Turn-Around Partner. The planning process will be based on data collected from the CQA (255 students x $150=$38,250); EdisonLearning shall provide a team of four educational specialists (Senior Director of Achievement, Director of Achievement in Leadership and Design, Director of Achievement in Mathematics, and Director of Achievement in Literacy) who will provide support and turnaround services, including, coaching, mentoring,
Joseph P. King, Jr Middle School	3000	Year 1	training, and modeling to the Priority School staff. Expertise will be provided in change management and in Edison's Five-Strand Design with a focus on developing site capacity at the Priority School and improve student achievement in reading and math. EdisonLearning Achievement Team will provide 68 days of support beginning January 2013 (255 students x $660 = $168,300).
Joseph P. King, Jr Middle School	3000	Year 1	Other: VDOE Priority School Lead Turnaround Partner for 2012-13 who will work closely with the building principal ($20,000 Title I, Part A); e-walk Renewal for electronic walkthroughs for analyzing attendance, discipline, and academic data and providing appropriate feedback to staff. ($2,837 Title II, Part A); Renewal for the I Can Learn on-line math program. This program is the intervention program that the Division selected to use
Joseph P. King, Jr Middle School	3000	Year 1	with all students in grades 6-8 ($12,000 Title I, Part A); Renew iStation subscription to be utitilized as an intervention for appropriate students ($6,500 Title I, Part A); Purchase Services for Parental Involvement activities ($1,554 Title I, Part A).

Tab 11: Additional Narrative

Label additional Narrative information as Indicted

Tab 11: Additional Narrative

Label additional Narrative information as Indicted

Tab 11: Additional Narrative

Label additional Narrative information as Indicted

Tab 11: Additional Narrative

Label additional Narrative information as Indicted

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