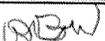


December 2010

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF EDUCATION  
P.O. BOX 2120  
RICHMOND, VIRGINIA 23218-2120

**NOTIFICATION OF GRANT AWARD**

1. Name, Address, Phone Number of Grant Recipient: Dr. Michael F. DiPaola Chancellor Professor Educational Policy, Planning, and Leadership Area School of Education The College of William and Mary P. O. Box 8795 Williamsburg, Virginia 23187-8795  Payee Number: 885		2. Grant Title/Description: School-University Research Network (SURN) Summer Principals' Academy and Intensive Principal Training on Classroom Observations and Follow-Up		3. DOE Contact Person, office, and Phone Number: Kathleen Smith, Director Office of School Improvement kathleen.smith@doe.virginia.gov  office: (804) 786-1062	
4. Grant Authority: Public Law 107-110, Elementary and Secondary Education Act, As Amended		5. Grant Award Amount: \$72,774.00		6. Grant Award Number: 885-S377A100047-86592	
7. Grant Award Type: New <input checked="" type="checkbox"/> Revised <input type="checkbox"/>		8. Period of Award: April 1, 2012 – September 30, 2012		9. Fund Source: General <input type="checkbox"/> Federal <input checked="" type="checkbox"/> Special <input type="checkbox"/>	
10. Special Instructions/Conditions: <ul style="list-style-type: none"> <li>The purpose of this award is for the School-University Research Network staff of the School of Education at The College of William and Mary to provide professional development for principals in the forms of a Summer Principals' Academy and Intensive Principal Training on Classroom Observations and Follow-Up to increase principal knowledge of effective teaching that increases student engagement and performance at 13 schools which have received school improvement grants.</li> <li>The request for reimbursement for these funds must be submitted by November 1, 2012, not to exceed the amount of the award based on actual cost incurred.</li> <li>The grant award number, 885-S377A100047-86592 (SURN), must be referenced on all correspondence sent to the Department of Education.</li> </ul>					
11. Authorized By: (Name/Title)  <b>Kent Dickey</b> Deputy Superintendent for Finance and Operations			12. Authorized By: (Name/Title)  <b>Shelley Loving-Ryder</b> Assistant Superintendent, Student Assessment and School Improvement		13. Date: March 27, 2012
14. Project Code: 86592	15. Revenue Source Code or CFDA #: CFDA # 84.377	16. Program/Service Area: 181-02-00	17. Fiscal Year: 2011-2012	18. Recipient Type: <input type="checkbox"/> Subrecipient <input checked="" type="checkbox"/> Cooperative Agreement	

Budget Review: 

**COOPERATIVE AGREEMENT  
BETWEEN  
THE VIRGINIA DEPARTMENT OF EDUCATION  
AND  
THE COLLEGE OF WILLIAM AND MARY**

**SECTION I**

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**Purpose**

The purpose of this Cooperative Agreement (CA) between the Virginia Department of Education, hereinafter referred to as the "Grantor" and **THE COLLEGE OF WILLIAM AND MARY**, hereinafter referred to as the "Grantee" is for the School-University Research Network (SURN) staff to provide professional development for principals in the forms of a Summer Principals' Academy and Intensive Principal Training on Classroom Observations and Follow-Up to increase principal knowledge of effective teaching that increases student engagement and performance at 13 schools which have received school improvement grants.

**SECTION II**

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**Scope of Services and Requirements (Grantee)**

The Grantee shall conduct the above mentioned program with grant funds provided by the Grantor as set forth in the Scope of Services and grant requirements, which are attached.

**Scope of Services and Requirements (Grantor)**

The Grantor will monitor the terms of the CA and provide assistance to the Grantee as needed.

**Period of Performance**

**April 1, 2012 to September 30, 2012.**

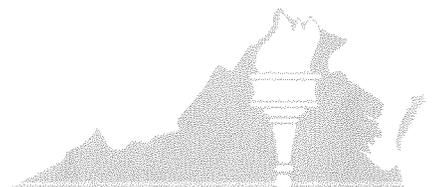
**SECTION III**

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**Method of Payment**

The Grantor will reimburse the Grantee for expenses incurred not to exceed **\$72,774**. The reimbursement request for expenses shall be submitted no later than **November 1, 2012**, to the following office at the Department of Education:

Name: Marie Williams  
Title: Director  
Division: Accounting Office  
P. O. Box 2120  
Richmond, VA 23218-2120



**Grant Amount**

\$72,774

**PROJECT MANAGERS**

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**The College of William and Mary**

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Name Dr. Michael F. DiPaola  
Address P. O. Box 8795  
City Williamsburg  
State VA Zip Code 23187-8795  
e-mail mfdipa@wm.edu  
Phone 757-221-2344  
Fax 757-221-2988

**Virginia Department of Education**

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Name Kathleen Smith  
Title Director, Office of School Improvement  
e-mail Kathleen.Smith@doe.virginia.gov  
Phone 804-786-1062  
Fax 804-786-9763  
  
Sub-Grant Award No. 885-S377A100047-86592

**School Improvement Grant (SIG) Principal Professional Development**

**April 1, 2012 – September 30, 2012**

**Project Scope**

School-University Research Network (SURN) staff of the School of Education at The College of William and Mary will handle logistics, planning, on-site support, communications, budgeting and accounting, materials ordering, and the organizing of handouts for Part I and Part II of the school improvement grant principal professional development.

***Part I. Summer Principals' Academy: Leadership for Learning***

Dates: July 10-13, 2012 (2 ½ days)

The SURN principals' academy will be organized for new SURN principals and will include 13 principals identified by Dr. Kathleen Smith. The leadership program will focus on increasing principal knowledge of effective teaching that increases student engagement and performance. Two half-days will immerse principals in investigating

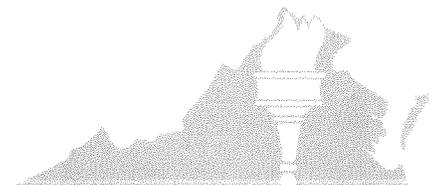
- What to look for in high-performing classrooms?
- What does effective teaching look like?
- How do effective teachers engage students in high-yield learning strategies and approaches in classroom instruction?
- How do effective principals build a shared understanding with teachers of research-based practices?

Participants will be introduced to an observation protocol that emphasizes Hattie's high-yield instructional strategies. They will use the observation tool in a simulation and debrief on the data they collect. Other topics will include the new teacher evaluation system and how to efficiently and effectively manage day-to-day administrative challenges and issues, such as working through conflicts and time management.

***Part II. Intensive Principal Training on Classroom Observations & Follow-up***

Dates: September 2012 (two consecutive days to be determined in the week of Sept 17)

- Participants will learn how to use an observation protocol (aligned with Performance Standards 3 & 5 of the VA Teachers Evaluation System) and that also emphasizes Hattie's high-yield strategies.
- Principals will be engaged in observation simulations and check data collected for reliability.
- Post observation conferences will be modeled and principals will practice post-observation conferencing.
- Strategies to introduce the observation protocol to the teachers in their schools will be discussed and modeled. Simulate strategies to build a shared understanding of research-based practices?



**ESTIMATED COST FOR WILLIAM & MARY  
 (School-University Research Network (SURN) Summer Principals' Academy and  
 Intensive Principal Training on Classroom Observations and Follow-Up)**

**School Improvement Grant (SIG) Principal Professional Development  
 April 1, 2012 – September 30, 2012**

<b>Object Code</b>	<b>Category</b>	<b>Budget</b>
1000	<b>Personnel Services</b> Salaries & Wages	\$16,191.08
2000	<b>Employee Benefits</b> Fringe Benefits	3,549.48
3000	<b>Purchased Services</b>	21,511.00
4000	<b>Internal Services</b>	0
5000	<b>Other</b>	20,022.12
6000	<b>Materials and Supplies</b>	11,500.32
	<b>Award Total</b>	<b>\$72,774.00</b>

**Participants:**

13 principals and their designated coaches. Projected costs include program coordination, presenters, books, observation tools, other materials, an iPad and software, and travel for all participants. All meals (breakfast, lunch, and dinner for all participants) are also included.

Location: PDC at the School of Education

**Total Cost Per Participating Principal: \$5,598.00 (Cost is based on 13 principals for the July session and 13 principals and their coaches for the September session).**

**$\$5,598 * 13 = \$72,774$**