



SCHOOL READINESS CERTIFICATION PROCESS

Since all high schools and most middle schools currently have School Readiness Certification for SOL On-line testing, the process has been simplified to a single page [Excel file](#) (School Readiness Workbook) to be completed by the school division and returned to the department.

Signing the certification attests to the divisions ability to meet or exceed the minimum technology needed to administer accepted volumes of online testing concurrently at all high and middle and (if checked) elementary schools.

Elementary certification allows SOL Technology Initiative Funds to be used to provide replacement or additional technology needed by any schools to remain capable of online testing.

Please submit an original copy of this School Readiness Certification document to the Department of Education. **Your Superintendent's signature is required.**

Please **keep a copy** of the completed signed document for your records, and **mail the original** signed document to:

Winona Barnstein
Virginia Department of Education
Division of Technology & Career Education, 22nd Floor
P.O. Box 2120
Richmond, VA 23218

Also, please **send via email**, an electronic copy of this **School Readiness Certification** document to the following e-mail address: Winona.Barnstein@doe.virginia.gov .