

Guidelines for Distributing National Board Certification Incentive Awards

Approved by the Virginia Board of Education October 28, 1999

Eligibility Criteria for the National Board Certification Incentive Awards

1. Individuals shall be employed as a teacher in Virginia;

The definition of a teacher for the purpose of the awards is a person who has received National Board Certification and who is currently employed in a public school in Virginia (verified on September 30 of the current school year) with at least 50 percent of the regular scheduled school day in direct contact with students.

A person who has received National Board Certification and is assigned to the role of a building administrator, a supervisor in a central office position, or a person who is teaching less than half of the regular school day shall be excluded from the incentive awards.

2. The teacher shall be fully licensed in Virginia; and
3. The teacher's employment shall be verified annually by the superintendent or designee.

Procedures for Distributing Incentive Awards

1. An initial award not to exceed \$5,000 will be awarded to individuals who meet the definition of a teacher as described above and who were awarded National Board Certification while teaching in Virginia.
2. Continued awards not to exceed \$2,500 annually for the life of the certificate will be awarded to individuals who meet the definition of a teacher as described above. The individual must meet the definition each year the award is granted. (An individual will not receive an initial award and a continuing award in the same year.)
3. The available funds will be disbursed to those who met the definition of a teacher by September 30 of the current school year. (For those individuals who received National Board Certification while teaching in another state, no initial award will be granted. These individuals will be eligible for the continuing award for the life of the certificate provided that the individual continued to meet the established definition of a teacher.)
4. Available funds must be released on or before November 30 of the current school year. Awards shall be granted to all National Board Certified teachers who meet the eligibility criteria as of September 30 of each year. Funds will be distributed to employing school divisions for distribution to their eligible teachers.
5. The procedure for disbursement of funds if the program is not fully funded shall be based on a

2:1 ratio. (The initial award would be twice that of the continuing award.)

6. The procedure for disbursement of funds following a year when no funds are appropriated or available shall be as follows:

- An individual who meets the criteria for an initial award will be granted such an award once funds are available;
- An individual who meets the criteria for a continuing award will be granted such an award once funds are available. (Awards for previous years when funds were not available will not be granted.)