

CHECKLIST FOR WRITERS
End-of-Course (EOC) Writing
2010 English Standards of Learning

CHECKLIST FOR WRITERS

- _____ I planned my paper before writing.

- _____ I revised my paper to be sure that
 - _____ the introduction to my paper captures the reader's attention;
 - _____ my central idea is supported with specific information and examples that will persuade my reader;
 - _____ the content of my paper relates to my central idea and addresses counterclaims when appropriate;
 - _____ my writing is organized in a logical manner;
 - _____ my sentences are varied and read smoothly;
 - _____ my word choice develops my purpose and tone; and
 - _____ the conclusion brings my ideas together without restating.

- _____ I edited my paper to be sure that
 - _____ correct grammar is used;
 - _____ words are spelled correctly and capitalized when appropriate;
 - _____ sentences are constructed and punctuated correctly; and
 - _____ paragraphs are clearly indicated.

- _____ I reviewed my paper to be certain that it accurately reflects my intentions.