

February 1, 2013

GRANVILLE P. MEADE SCHOLARSHIP PROGRAM 2013 PROCEDURES FOR THE SELECTION OF RECIPIENTS

The Governor, the Superintendent of Public Instruction, and the Commissioner of Agriculture (the Board of Control for the Granville P. Meade Trust) hereby adopt the following procedures for the annual disbursement of income generated from the Granville P. Meade fund for the purpose of providing scholarship awards to worthy and financially disadvantaged Virginia high school seniors to attend one of Virginia's public or private colleges or universities.

The Virginia Department of Education (DOE or "the Department") will post on its Web site a memorandum ("Superintendent's Memorandum"), along with a scholarship application form notifying school division superintendents of the need to alert their students to the opportunity to apply for a Granville P. Meade Scholarship. The Superintendent's Memorandum will outline the required criteria for the award consistent with the Meade will and court decrees. The Virginia Department of Education also will send the Superintendent's Memorandum and an application form with the same request to the Virginia Council for Private Education, the Home Educators Association of Virginia, and the Virginia Home Education Association. In addition, the scholarship opportunity will be posted on the State Council of Higher Education for Virginia's financial aid Web site.

Interested students will be asked to submit a scholarship application to their high school principals by March 15, 2013. Each public high school principal will in turn submit all applications received to the superintendent for the school division in which the school is located. Private schools and home schools will submit their applications to their own associations. These applications will be due in the superintendents' and associations' offices by March 29, 2013.

Each division superintendent will review the applications received to select the five most qualified high school seniors in the division. The division superintendent will forward these five applications to the chairperson of his or her regional study group screening committee by April 12, 2013. After review by the screening committee, each chairperson will submit the five best applications in the region to the CTE Resource Center by April 26, 2013. Private school and home school associations also will be asked to submit their five best applications to the CTE Resource Center by April 26, 2013.

Each year, the Virginia Department of Education will determine the total number of scholarships to award after ascertaining funds available for the award in consultation with the Meade Fund trustee. The Department will award four-year scholarships to qualifying students so they are able to continue their college education in subsequent years, on condition that they remain enrolled in a Virginia college or university and maintain a minimum of a 2.5 GPA for each semester.

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The Department will choose the Granville P. Meade scholarship recipients from the nominees submitted and notify the superintendents in each of the school divisions, as well as the Virginia Council for Private Education, the Home Educators Association of Virginia, and the Virginia Home Education Association by May 31 each year. Each scholarship recipient will receive an award letter and a copy of the policy governing payment to Granville P. Meade scholarship recipients.

Granville P. Meade scholars will be selected based upon financial need and merit. Therefore, applicants will need to demonstrate academic achievement, extracurricular activities, and good character as determined by letters of recommendation and financial need.

The Virginia Department of Education does not discriminate on the basis of race, sex, color, national origin, religion, age, political affiliation, veteran status, or against otherwise qualified persons with disabilities in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following position has been designated to handle inquiries regarding the Department's non-discrimination policies:

Deputy Superintendent – Finance and Operations
Virginia Department of Education
P.O. Box 2120
Richmond, Virginia 23218-2120
Phone: (804) 225-2025

For further information on Federal non-discrimination regulations, contact the Office for Civil Rights at OCR.DC@ed.gov or call 1(800) 421-3481.

You may also view [Executive Order 6 \(2010\)](#), which specifically prohibits discrimination on the basis of race, sex, color, national origin, religion, age, political affiliation, or against otherwise qualified persons with disabilities. The policy permits appropriate employment preferences for veterans and specifically prohibits discrimination against veterans. [official website](#) concerning this equal opportunity policy.