

**VIRGINIA ADVISORY COMMITTEE  
FOR  
CAREER AND TECHNICAL EDUCATION  
March 27, 2007  
Potomac Supply Corporation, Kinsale, Virginia**

In Attendance: Mike Mills, John Barnes, Judy Sorrell, Dr. Brenda Long, and Elizabeth Russell.

The meeting was called to order by the Vice-chairperson, Mike Mills.

Minutes were approved as distributed.

Because of the absence of a quorum, no votes were taken but the following items were discussed:

- Discussion of five priority items for BOE state report;
- Update on the Perkins Transitional Plan;
- Governor Kaine's Workforce Development Strategic Plan (copies were handed out to those in attendance);
- Marketing CTE through business/industry; and
- Legislation for Technical Diploma and the Governor's amendment for the Advanced Technical Diploma;
- Possibility of a panel of business representatives from the Advisory Committee being a part of the annual VACTEA conference (Judy Sorrell volunteered to develop talking points if we participate); and
- Workplace Readiness Skills.

It was also decided that at the June meeting, we would discuss opportunities for improved services from the Virginia Career Education Foundation. As part of the meeting, a tour was conducted of Potomac Supply Corporation which highlighted the use of technology in the production of their wood products and the importance of addressing the need for foreign language, such as Spanish and Chinese, as workplace skills.

The next meeting will be held on June 18 in conjunction with the Creating Excellence Awards in Richmond. The meeting was adjourned.