PROVIDER RECORD CHECKLIST

ORIGINAL BACKGROUND CHECKS
Renewed every five years

☐ SWORN DISCLOSURE STATEMENT INDICATING NO BARRIER CRIME
☐ FINGERPRINT ELIGIBILITY LETTER
☐ CHILD PROTECTIVE SERVICES REGISTRY REPORT INDICATING NO FOUNDED COMPLAINT
☐ OUT OF STATE CHILD ABUSE AND NEGLECT SEARCH RESULTS (If person has lived out of state in the past five years)
☐ OUT OF STATE SEX OFFENDER SEARCH RESULTS (If person has lived out of state in the past five years)
☐ OUT OF STATE CHILD ABUSE AND NEGLECT SEARCH RESULTS (If person has lived out of state in the past five years)

☐ REPORT OF TUBERCULOSIS SCREENING (Obtained every two years)  

Expiration Date

☐ DOCUMENTATION OF ANNUAL TRAINING  

Anniversary Date

☐ Current CPR certification  

Expiration Date

☐ Current First Aid certification  

Expiration Date

☐ Current MAT certification  

Expiration Date

(04/22) Provider Checklist