Locate your city or county below to determine which agency or licensing office will assist you in processing your application and monitoring compliance.

CHILDSAVERS/MEMORIAL CHILD GUIDANCE CLINIC (MCGC)

Contact: Dorothy Billups, dbillups@childsavers.org
200 North 22nd Street
Richmond, Virginia  23223-7020
Phone: 804-591-3923   Fax: 804-343-2708
Counties served: Albemarle, Amelia, Brunswick, Charles City, Chesterfield, Cumberland, Dinwiddie, Essex, Fluvanna, Goochland, Greene, Greensville, Hanover, Henrico, James City, King William, Lancaster, Louisa, Nelson, New Kent, Northumberland, Nottoway, Powhatan, Prince George, Richmond, Surry, Sussex
Cities served: Blackstone, Charlottesville, Chester, Colonial Heights, Emporia, Glen Allen, Hopewell, Petersburg, Richmond, Williamsburg

CAPITAL AREA PARTNERSHIP UPLIFTING PEOPLE (CAPUP)

Contact: Hester Brown  hbrown@capup.org
1021 Oliver Hill Way
Richmond, Virginia 23219
Phone: 804-788-0050 ext.130 Fax: 804-643-3116
Counties Served: Danville, Gloucester, Mathews, Northampton, Pittsylvania County
Cities Served: Hopewell, Richmond, Surry

OCCHS-HOME OFFICE

Contact: Nicole Jeffress  Nicole.Jeffress@doe.virginia.gov
Virginia Department of Education
Office of Child Care Health and Safety
101 N. 14TH Street
Richmond, Virginia 23218
Phone: (804) 773-1847
If you have any questions or are unable to locate your city or county please contact Nicole Jeffress.

OCCHS-CENTRAL OFFICE

Virginia Department of Education
1604 Santa Rosa Rd., Suite 130
Richmond, VA 23229
Phone: 804-840-3662 Fax: 833-457-3059
central.cclicensing@doe.virginia.gov
Counties Served: Caroline, King George, Lunenburg, Mecklenburg
Cities Served: Farmville, Lawrenceville, West Point

OCCHS-EASTERN OFFICE

The Shenandoah Building #11
420 North Center Drive Suite 100
Norfolk, Virginia 23502-0015
Phone:757-570-9419 Fax: 833-457-3139
Eastern.cclicensing@doe.virginia.gov
Counties Served: Accomack
Cities Served: Chesapeake, Norfolk, Portsmouth, Virginia Beach

OCCHS-FAIRFAX OFFICE

3701 Pender Drive, Suite 450
Fairfax, Virginia 22030
Phone: 703-581-5885 Fax: 833-457-3062
fairfax.cclicensing@doe.virginia.gov
Counties Served: Arlington, Loudoun, Fairfax
Cities Served: Alexandria, Annandale, Fairfax, Falls Church, Herndon, Leesburg, Vienna

OCCHS-NORTHERN OFFICE

410 Rosedale Court, Suite 270 A
Warrenton, Virginia 20186
Phone: 540-430-2526 Fax: 877-732-5093
northern.cclicensing@doe.virginia.gov
Counties Served: Fauquier, Prince William, Rappahannock, Spotsylvania, Stafford
Cities Served: Dale City, Dumfries, Fredericksburg, Manassas, Manassas Park, Quantico, Warrenton, Woodbridge

OCCHS-PENINSULA OFFICE

11751 Rock Landing Drive, Suite H6
Newport News, VA 23606
Phone: 757-910-6086 Fax: 833-457-3061
Peninsula.cclicensing@doe.virginia.gov
Counties Served: Isle of Wight, Middlesex, Southampton, York
Cities Served: Poquoson, Suffolk

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OCCHS-PIEDMONT OFFICE
210 First Street SW, Suite 200
Roanoke, Virginia 24011
Phone: 540-309-0618 Fax: 877-732-5119
piedmont.cclicensing@doe.virginia.gov

Counties Served: Amherst, Bath, Botetourt, Buckingham, Campbell, Charlotte, Craig, Franklin, Halifax, Henry, Nelson, Patrick, Prince Edward, Roanoke, Rockbridge, South Boston
Cities Served: Bedford, Buena Vista, Clifton Forge, Covington, Farmville, Lexington, Lynchburg, Martinsville, Roanoke, Salem

OCCHS-VALLEY OFFICE
PO Box 1208
Waynesboro, Virginia 22980
Phone: 804-921-7688 Fax: 833-761-1505
valley.cclicensing@doe.virginia.gov

Counties Served: Augusta, Clarke, Frederick, Front Royal, Highland, Madison, Orange, Page, Rockingham, Shenandoah, Warren
Cities Served: Culpeper, Harrisonburg, Staunton, Waynesboro, Winchester

OCCHS-WESTERN OFFICE
190 Patton Street, Suite 100
Abingdon, Virginia 24210
Phone: 276-608-3758 Fax: 833-457-3060
western.cclicensing@doe.virginia.gov

Cities Served: Blacksburg, Christiansburg, Bristol, Galax, Norton, Radford

Rvsd 6/9/22