VOLUNTARY REGISTRATION CONTRACT AGENCIES AND OFFICE OF CHILD CARE LICENSING (OCCL)

Locate your city or county below to determine which agency will assist you in processing your application and monitoring compliance.

MEMORIAL CHILD GUIDANCE CLINIC (MCGC)/Childsavers

Contact: Dorothy Billups, dbillups@childsavers.org
200 North 22nd Street
Richmond, Virginia  23223-7020
Ph: (804) 591-3923  Fax: (804) 343-2708

Counties served: Amelia, Brunswick, Charles City, Chesterfield, Cumberland, Dinwiddie, Essex, Goochland, Greensville, Hanover, Henrico, James City, King William, Lancaster, New Kent, Northumberland, Nottoway, Powhatan, Prince George, Richmond, Surry, Sussex
Cities served: Blackstone, Chester, Colonial Heights, Emporia, Glen Allen Hopewell, Petersburg, Richmond, Williamsburg

OCCL FAIRFAX OFFICE
3701 Pender Drive, Suite 125
Fairfax, Virginia 22030
Ph: (703) 934-1505  Fax: (703) 934-1558

Counties Served: Loudoun
Cities Served: Aldie, Ashburn, Chantilly, Leesburg, Sterling

CAPITAL AREA PARTNERSHIP UPLIFTING PEOPLE (CAPUP)

Contact: Hester Brown, hbrown@capup.org
1021 Oliver Hill Way
Richmond, Virginia 23219
Ph: (804) 788-0050 ext. 130  Fax: (804) 643-3116

Counties Served: Danville, Gloucester, Matthews, Northampton, Pittsylvania County
Cities Served: Hampton, Newport News

OCCL HOME OFFICE

Contact: Nicole Jeffress, Nicole.Jeffress@doe.virginia.gov
Office of Child Care Licensing
Virginia Department of Education
Voluntary Registration Program
PO Box 2120
Richmond, Virginia 23218
Ph: (804) 726-7171  Fax: (804) 726-7132

If you have any questions or are unable to locate your city or county please contact Nicole Jeffress at Nicole.Jeffress@doe.virginia.gov

OCCL NORTHERN OFFICE
410 Rosedale Court, Suite 270
Warrenton, Virginia 20186
Ph: (540) 347-6345, Fax: (540) 347-6304

Counties Served: Fauquier, Prince William, Rappahannock, Spotsylvania, Stafford
Cities Served: Dale City, Dumfries, Fredericksburg, Manassas, Manassas Park, Quantico, Warrenton, Woodbridge

OCCL EASTERN OFFICE
Virginia Department of Social Services
The Shenandoah Building #11
420 North Center Drive Suite 100
Norfolk, Virginia 23502-0015
Tel: (757) 985-4700 Fax (757) 455-0836

Counties Served: Accomack, Isle of Wight, King George, Middlesex, Southampton
Cities Served: Chesapeake, Franklin, Norfolk, Portsmouth, Suffolk, Virginia Beach

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OCCL PIEDMONT OFFICE
210 First Street SW, Suite 200
Roanoke, Virginia 24011

Counties Served: Bath, Bedford, Botetourt, Buckingham, Campbell, Charlotte, Craig, Franklin, Halifax, Henry, Nelson, Patrick, Prince Edward, Roanoke, Rockbridge
Cities Served: Bedford, Buena Vista, Clifton Forge, Covington, Farmville, Lexington, Lynchburg, Martinsville, Roanoke, Salem

OCCL VALLEY OFFICE
UVA Medical Park-Augusta
57 Beam Lane, Suite 102
Fishersville, Virginia 22939-2206
Ph: (540) 332-2330  Fax: (540) 332-7748

Counties Served: Albemarle, Augusta, Clarke, Fluvanna. Frederick, Greene, Highland, Louisa, Madison
Madison, Orange, Page, Rockingham, Shenandoah, Warren
Cities Served: Charlottesville, Culpeper, Harrisonburg, Staunton, Waynesboro, Winchester

OCCL WESTERN OFFICE
190 Patton Street, Abingdon, Virginia 24210
Ph: (276) 676-5655  Fax: (276) 676-5621

Cities Served: Blacksburg, Christiansburg, Bristol, Galax, Norton, Radford