

School Name	Division
Address	City VA ZIP Code
Phone	Web Address

Family Invitation to Participate Letter

Date: _____

Dear Parent/Guardians of _____,

_____ is committed to supporting student success. The ability to read with proficiency is critical for academic success in all areas of learning. Establishing effective communication and collaboration between families and schools builds a bridge towards closing student achievement gaps.

The Virginia Literacy Act was recently passed to improve literacy outcomes for all students across the Commonwealth in grades K-8. Student Reading Plans detail the targeted intervention services your child will receive. Student Reading Plans will be developed through the partnership of families, educators, and specialists.

This year, your child will receive a Student Reading Plan. Multiple pieces of data were used to determine who will receive a Student Reading Plan. For more information, contact your child's teacher. You are encouraged to participate in the development of your child's Student Reading Plan, and a copy will be supplied upon completion.

Sincerely,

Administrator Signature

_____ would like to invite you to collaborate in the development of your child's Student Reading Plan. Please select the option that best fits your schedule:

I do not wish to participate in the development of my child's Student Reading Plan and will review a copy once it is completed.

I would like to discuss my child's Student Reading Plan. I'm best reached at _____ (preferred contact information).

Parent/Guardian Signature: _____ Date: _____