

Reporting College Coursework on the Master Schedule Collection: Definitions, Rules, and Scenarios

Definitions

Dual Enrollment:

Indicates College coursework is taken by high school students under an agreement between a public-school division and a VCCS college or university wherein a student takes college-level coursework that **count** towards high school graduation and college credit. These credits may be **applied to any Degree (Applied, Associate's, or Bachelor's) or a Certificate that requires general education coursework.**

Edit checks for Dual Enrollment Flag

- Y or N required
- If Y, must be tied to a secondary SCED course code
- Blanks are not permitted

Note

- EOY data **will** be used for 3E Framework for Enrollment
- The Credit Earned Flag must be Y

Career Pathway Dual Enrollment:

College coursework is taken by high school students under an agreement between a public-school division and a VCCS college or university. Wherein a student takes college-level coursework through a career technical educational pathway that provides high school credit and the opportunity to complete a Career Studies Certificate which **does not require general education coursework.**

Edit checks for Dual Enrollment Flag

- Y or N required
- If Y, must be tied to a secondary CTE SCED course code
- Blanks are not permitted

Note

- EOY data **is not** used for 3E Framework for Enrollment

Reporting Rules

- Courses taught at the high school should have a serving school number for the high school.
- Courses offered and taught at the community college
 - Report the serving division with 999 for Other Agency
 - 9996 as the serving school for OTHER/PRIVATE REGULAR ED SCHOOL
 - 9997 is for OTHER/PRIVATE CAREER AND TECH ED SCHOOL

Scenarios

Scenario	Reporting	Comments
A student takes a dual enrollment course at the high school with a division hired teacher providing the instruction.	B Record = Required C Record/SCED Course Level = C (College Preparatory) Serving Division = Division offering the course Serving School = School where the course is taken Responsible Division = Student's membership division Responsible School = Student's membership school Dual Enrollment Flag = Y Career Pathway Dual Enrollment Flag = N	-Course offered by the division -Course taught at the high school -Division hired teacher provides the instruction -Credit counts towards any postsecondary degree -Credit appears on the student's HS transcript
A student takes a dual enrollment course at the local community college.	Serving Division = 999 Serving School = 9996 Responsible Division = Student's membership division Responsible School = Student's membership school C Record/SCED Course Level = C (College Preparatory) E Record/Local Provider Desc =5 Post-secondary institution Dual Enrollment Flag = Y Career Pathway Dual Enrollment Flag = N	-Course offered and taught at the community college -Course location is the community college -Community college teacher -Credit counts towards any postsecondary degree -Credit appears on the student's HS transcript

<p>A student takes a dual enrollment course at the local community college. This is a career technical educational community college.</p>	<p>Serving Division = 999 Serving School = 9997 Responsible Division = Student's membership division Responsible School = Student's membership school C Record/SCED Course Level = C (College Preparatory) E Record/Local Provider Desc =5 Post-secondary institution Dual Enrollment Flag = N Career Pathway Dual Enrollment Flag = Y</p>	<ul style="list-style-type: none"> -Course offered and taught at a career technical education community college -Course location is the community college -Community college teacher -Credit provides the opportunity to complete a Career Studies Certificate
<p>A student takes a dual enrollment course offered at the local community college. The community college teacher travels to the high school to provide instruction.</p>	<p>Serving Division = 999 Serving School = 9996 Responsible Division = Student's membership division Responsible School = Student's membership school C Record/SCED Course Level = C (College Preparatory) E Record/Local Provider Desc =5 Post-secondary institution Dual Enrollment Flag = Y Career Pathway Dual Enrollment Flag = N</p>	<ul style="list-style-type: none"> -Course offered and taught by the community college -Students take the course while at the high school -Community college hired teacher -Credit counts towards any postsecondary degree -Credit appears on the student's HS transcript
<p>A student takes a dual enrollment course virtually. The course content and instructor are provided by an MOP, Edgenuity. A staff member is assigned to the class for assistance only.</p>	<p>Serving Division = Division offering the course Serving School = School where the course is taken Responsible Division = Student's membership division Responsible School = Student's membership school MOP ID = Edgenuity 10 Remote Course Indicator = 1/Virtual Only: School sponsored/coordinated C Record/SCED Course Level = C (College Preparatory) E Record/Local Provider Desc = 5 Post-secondary institution Dual Enrollment Flag = Y Career Pathway Dual Enrollment Flag = N</p>	<ul style="list-style-type: none"> -Course offered and taught by an MOP -Students take the course while at the high school -Community college hired teacher -Credit counts towards any postsecondary degree -Credit appears on the student's HS transcript

<p>A student takes a dual enrollment course virtually. The course content and instructor are provided by the community college teacher.</p>	<p>Serving Division = 999 Serving School = 9996 Responsible Division = Student's membership division Responsible School = Student's membership school Remote Course Indicator = 1/Virtual Only: School sponsored/coordinated C Record/SCED Course Level = C (College Preparatory) E Record/Local Provider Desc (5 Post-secondary institution) Dual Enrollment Flag = Y Career Pathway Dual Enrollment Flag = N</p>	<ul style="list-style-type: none"> -Course offered and taught by the community college -Virtual course where content and instruction are provided by the community college -Community college teacher -Credit counts towards any postsecondary degree -Credit appears on the student's HS transcript
<p>A student takes a dual enrollment course at the career technical educational community college. The course can be applied towards a credential and post-secondary degree.</p>	<p>Serving Division = 999 Serving School = 9997 Responsible Division = Student's membership division Responsible School = Student's membership school C Record/SCED Course Level = C (College Preparatory) E Record/Local Provider Desc =5 Post-secondary institution Dual Enrollment Flag = Y Career Pathway Dual Enrollment Flag = Y</p>	<ul style="list-style-type: none"> -Course offered and taught at a career technical education community college -Course location is the career technical education community college -Community college teacher -Credit provides the opportunity to complete a Career Studies Certificate, and credit applies to a postsecondary degree